

Agenda 21st September 2020

The **Virtual Meeting** of Settle Town Council to be held on **Monday 21st September 2020 at 7.00 p.m.** The public and press are invited, please email the clerk to arrange a link to the meeting to join Parishioner Participation which will be at 7.00 p.m. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. **The Council will record the meeting and publish on the Town Council website.**

1. To review and approve a virtual meeting protocol to ensure everyone can be seen and heard where practical.
2. **Vacancies – To receive Cllr Hollands resignation and fill 3 casual vacancies by co-option.**
3. **Apologies** To receive and approve reasons for absence.
4. **Code of Conduct**
 - a) Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
4. **Policing** To receive the monthly report.
5. **Minutes** To approve draft minutes of the meeting of the extraordinary meeting on Wednesday 12th August, the Full Town Council meeting on Monday 17th August 2020, Allotments Committee meeting on Monday 14th September and Administration Finance and Staffing on Monday 14th September 2020 as a true record.
6. **To receive County & District Councillors' Report**
7. **Matters relating to County, District and Parish.**
 - a) **North Yorkshire Re-organisation** - To receive further information relating to the potential impact on the Town Council and respond to the consultation letters from Cllr Foster (Craven District Council) and Cllr Les (North Yorkshire County Council).
 - b) Skate Park to consider options for the future of the project.
 - c) Damaged wall at School Hill, land not owned by Town, District or County. Approval to seek a Land Registry search and consider funding a repair.
8. **Planning a) Applications** (applications advertised by the planning authority received prior to the meeting will be considered)
 - 2020/21942/HH** External alterations, two new windows replacement rear door and retention of two windows at Devonshire House 27 Duke Street Settle BD24 9DJ
 - 2020/21801/LBC** To add the name Thomas Arthur Phillips to the Settle War Memorial under the WW2 Section.
 - 2020/21883/FUL** Proposed change of use and rear extension, following demolition of existing rear single storey extension, to former NatWest Bank, to provide retail or cafe / restaurant use (A1/A3) at ground floor with 4 no. residential apartments (C3) above, and the conversion of existing outbuilding to a store (resubmission of previous application referenced 2019/20759/FUL) at NatWest, Market Place, Settle, BD24 9EF
 - 2020/21993/HH** Installation of en-suite and associated external above ground drainage Location: 5 Cragdale, Settle, BD24 9HX

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b) Decisions

c) **Planning Deregulation** - To receive a report on changes to planning policy and respond to the consultation.

d) **Neighbourhood Plan** To receive a report relating to the Council's intention for a Neighbourhood Plan.

e) Respond to the consultation on the Wildshare extension Mearbeck tree planting scheme.

9. Finance

a) To check the Market books and to receive the Market report for August and September to date.

b) To approve accounts for payment and to note receipts for August 2020 to September 2020.

c) To receive a cash flow report to date (Qtr. 2)

d) To consider the purchase of tablets for councillors approx. cost £100 per Cllr total £1100

e) To set a timetable for the Budget and Precept process and set a date for the first meeting.

f) To approve the Assistant Clerk job description, specification and remuneration.

10. Notice Board

To consider the relocation of the Notice Board to the Market Place.

11. Market Place

a) Survey - to receive the draft content for a consultation to seek views about the use of the marketplace and surrounding amenities owned by the Town Council e.g. restoration of the fountain, electric charging points, improvements to Castlebergh Crag as an outdoor facility, improvements for pedestrian safety and traffic flow.

b) Unauthorised trading on the Market Place update- to seek approval to pursue outstanding charges through the small claims court approx. £185 For outstanding debt of £5000 plus officer time.

12. To consider taking on Settle Free Wi Fi from Vibrant Settle

13. Climate Change - To receive an update on matters relating to Climate Change proposals.

14. To receive and respond to correspondence (correspondence received after the advertised agenda will be considered).

a) Comments relating to the Scooter Rally on the Market Place 13th September 2020.

15. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda

a) YLCA white Rose update

b) Chief Executives Note

16. Future agenda items.

17. Dates of next meetings:

Planning and Environment Committee 5th October 2020 at 7 p.m. **Markets and Services Committee** 5th October 2020 at 7 p.m.

Full Town Council Meeting 19th October 2020 at 7 p.m. **Planning and Environment Committee** 2nd November 2020 at 7.p.m

Full Town Council 16th November 2020 at 7 p.m. **Planning and Environment** 30th November 2020 at 7.p.m

Allotments Committee and Administration Finance and Staffing Committee 7th December 2020

Signed *Rebecca Hill* Dated:15th September 2020

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