

## Agenda 20th April 2020

The Virtual Meeting of Settle Town Council to be held via remote access on external devices on **Monday 20th April 2020 at 7.00 p.m.** The public and press will be able to join the meeting by sending an email contact prior to the start of Parishioner Participation which will be at 7.00 p.m. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion.

**The Council will be recording the meeting. Please switch all mobile phones off unless being used for access to the meeting.**

**1. Apologies** To receive and record apologies.

**2. Code of Conduct** - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

**3. Policing** To receive the monthly report.

**4. Minutes** To approve draft minutes of the and Full Town Council meeting on Monday 2nd March, the Allotments Committee meeting 11th March and the Planning and Environment Committee on Monday 16th March 2020 as a true record.

**5. To receive County & District Councillors' Report**

**6. Matters relating to County, District and Parish.**

- a) Coronavirus risk assessment relating to Council business and services.
- b) Castlebergh - to receive an update.
- c) To review the calendar of meetings and agree a date for the annual meeting of the council.
- d) To approve the Annual Parish meeting to be carried over to 2021.
- e) To ratify decisions made under delegated powers of the clerk and a quorate of 4 Councillors.

**7. Planning** a) **Applications** (applications advertised by CDC received prior to the meeting will be considered)

**a) 2020/21261/FUL** Full planning permission for the erection of 38 residential dwellings with off street parking, green infrastructure and all associated works at Land to the South of Brockhole View Settle BD24 9RF

**b) Decisions**

**2019/21226/MMA** Minor material amendment to vary condition No 2 (approved plans) of planning approval ref: 2019/20838 granted 31 October 2019 at 4,6 and 8 Chapel Street Settle.

**2020/21431/HH** Retrospective application for a flue at 1 Runley Mill Lane, Settle, BD24 9LF.

**8. Finance**

- a) To check the Market books and to receive the Market report for March 2020 and consider the future operating of the Market during the Coronavirus outbreak.
- b) To approve accounts for payment and to note receipts for March 2020 to 20<sup>th</sup> April 2020
- c) To review the effectiveness of internal audit
- d) To appoint the internal auditor Windle Bowker for 2020-21
- e) To note the revised timetable for External audit with PKF Littlejohn

**9. To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered).

**Press and Public to be excluded from Agenda item 10 due to the confidential nature of the business**

**10. Staffing** To receive a report relating to staff remuneration and Covid-19 alterations to duties for staff.

**11. Future agenda items.**

**12. Dates of next meetings:**

Council Meeting 4<sup>th</sup> May 2020 at 7pm: Annual Meeting of the Council

Signed



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14th April 2020

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