

**Minutes of the Virtual Meeting of Settle Town Council held on
Monday 19th October at 7:00 pm.**

Present: Cllrs Balsamini, (Chair), Taylor, Bellfield, Catherwood, Harrison, Linley, Lord, Oliver and Rymer.

Clerk: Rebecca Hill

Deputy Clerk: Ian Orton

Members of Public: No members of the public

The Chair welcomed everyone, introduced the virtual meeting procedure and declared the meeting open.

VTC2097: Public Participation

No member of the public had indicated they wished to join the meeting.

VTC2098: Virtual Meetings Protocol

The virtual meeting protocol was agreed and the option to remain unmuted as a personal choice was extended.

VTC2099: Vacancies

The clerk confirmed there were still two vacancies, but Cllr Tim Oliver had joined the council and was present at the meeting. The Chair welcomed Cllr Oliver to the meeting. The clerk added that one applicant for councillor would have resident eligibility by early November and could be considered for the council.

VTC2100: Apologies: To record and approve reasons for absence

RESOLVED: Apologies were received from CC Welch and DC Hull.

VTC2101: Code of Conduct - Localism Act 2011: To record any Councillor's Disclosable Pecuniary In relation to items on this agenda, to consider any dispensations or changes in member's register of interests. **No items were considered.**

VTC2102: Policing

The clerk indicated that no report had been received from North Yorkshire Police but if a report were received it would be circulated to all members.

VTC2103: Minutes

The draft minutes of the Full Town Council meeting on Monday 21st September 2020, the Planning and Environment Committee meeting on Monday 5th October 2020, Marketing and Services Committee meeting on 5th October 2020 were agreed as a true record.

VTC2104: To receive County and District Councillor's Report

No district or county council councillors were present or reports received.

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VTC2105: Matters relating to County, District and Parish

a) **North Yorkshire Re-organisation:** The clerk confirmed the latest proposals from North Yorkshire CC and Craven DC relating to re-organisation had been circulated to members. Cllr Bellfield outlined the Cornwall CC model that North Yorkshire CC proposed to adopt and the implications for town/parish councils in North Yorkshire if the model were adopted. The clerk added that the next working group meeting of the North Yorkshire Town/Parish Councils was on 28th October 2020. After further discussion it was **RESOLVED:** to note the developments of the proposed North Yorkshire local government re-organisation.

b) **Skate Park:** The clerk explained there was no word from NYCC re the masterplan. Cllr Taylor explained he had attended a meeting of Giggleswick Parish Council to offer a partnership opportunity with the Town Council to create a skate park but Giggleswick did not wish to participate. Cllr Catherwood asked about using part of Millennium Gardens for a skate park. It was suggested this option should be part of a consultation exercise with the findings reported back to Council. Cllr Linley felt the project had absorbed too much officer time and should be dropped, Cllr Lord requested the consultation should include young people and include an option for a pump track, Cllr Oliver asked if the skate park in Bond Lane was possible and it was agreed this was not a feasible site. After further discussion it was **RESOLVED:** to consult widely on a pump track within Millennium Gardens and produce a mock up for illustrative purposes..

c) **To receive the Land Registry search results:** The clerk confirmed that the searches from Land Registry were not back yet but it appeared the land on Victoria Street that includes the damaged wall appears to be owned by Craven DC. After further discussion it was **RESOLVED:** to note the progress with the land searches.

VTC2106: Planning

a) **Applications (applications advertised by CDC received prior to the meeting will be considered):**
No applications had been received.

b) **Decisions: 2020/21801/LBC:** To add the name Thomas Arthur Phillips to the Settle War Memorial:
Granted.

c) Planning Deregulation

The deputy clerk introduced a report that contained the comments from Cllrs Bellfield, Rymer and Taylor who had met on 14th October 2020 and considered the Government Proposals called Planning for the Future and responded to 27 Government questions re existing and future planning options. Cllr Rymer was concerned about the flexible approaches to social/affordable housing which appeared to support housing developers, Cllr Bellfield while noting that existing land zoned for housing still involved a vigorous planning process before agreement while under the new proposals growth areas suitable for substantial development 'appeared' to receive automatic planning permission and Cllr Taylor wished for more assurance that the new Community Infrastructure Levy would help the community as much as s106 agreements. The Chair thanked the members for carrying out the exercise. After further discussion it was **RESOLVED:** to refer the comments of Settle Town Council to the Ministry of Housing, Communities and Local Government.

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d) Neighbourhood Plan

The deputy clerk introduced a report recommending that as a result of the new Government proposal re Planning for the Future the Settle Town Council draft Neighbourhood Plan was put on hold until Planning for the Future was agreed by the Ministry of Housing, Communities and Local Government. After further discussion it was **RESOLVED:** to place the draft Neighbourhood Plan on hold until Planning for the Future was agreed.

VTC2107: Finance

a) Market books and to receive the Market report for September and October to date 2020.

The clerk reported the books had been completed and checked by Cllr Taylor who confirmed the market books all balanced.

b) To approve accounts for payment and to note receipts for August, September to October 2020.

RESOLVED: That the payments were approved up to 18th October 2020

August Receipts: £1,090.50	Payments: £9,880.37	(less transfers)
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September Receipts: £6984.00	Payments: £8,786.53	(less transfers)
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October Receipts: £54,961.50	Payments: £6306.80	(less transfers)
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HSBC Bank Balances 30th September 2020: Community Account £5059.21

BMM Account £38460.72

c) To review the timetable for the Budget and Precept process

The timetable was agreed.

d) To approve the Assistant Clerk shortlist for interview

The clerk gave details of the interview procedure for the post of Assistant Clerk. After further discussion it was **RESOLVED:** to agree the timetable.

e) To receive the Annual Playground Inspection 2020 and approve replacement parts to approx. cost of up to £2500

The deputy clerk gave details of the repairs required as a result of the annual inspection and prices from three market testing exercises and it was agreed to spend up to £2500 on repairs at Bond Lane Play area.

VTC2108: Notice Board

The clerk gave details of options to place a new notice board within the Market Place After further discussion it was **RESOLVED:** to provide a 'mock up' showing where the notice board could go and include a double sided board among the options.

VTC2109: Market Place

a) Unauthorised Trading

The clerk gave an update on the preparation of papers for submission to the Small Claims Court and it was confirmed the papers should be submitted as soon as the process allowed. As the unauthorised trading had continued beyond the Small Claims Court period invoices for a further £5000 to be sent to the unauthorised trader.

b) Options for the Future: Update

The clerk gave an update on the consultation re future options for trading within the marketplace.

c) Review policy for Street Furniture

The clerk explained that there was now a plethora of street furniture within the marketplace. It was agreed the policy should be reviewed but in the meantime any organisation using street furniture within the marketplace should submit a public liability certificate.

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VTC2110: Street Lighting

The clerk explained that the Council had agreed to carry out repairs to a streetlight owned by the council at an estimated cost of £6500 but the householder had indicated the light was now working. After discussions it was **RESOLVED**: to monitor the situation with the streetlight but not to carry out the repair.

VTC2111: Autumn Newsletter

The deputy clerk introduced a report outlining the proposed Autumn Newsletter and requesting one or two members to proof-read the Autumn Newsletter before it is printed. After discussion it was **RESOLVED**: to note the layout of the Autumn Newsletter and the Chair and Cllr Taylor agreed to proof-read the Autumn Newsletter.

VTC2112: Climate Change

The deputy clerk gave an update on the partnership working towards delivering climate change within the Town Council adding that installing an electric car and bicycle charging points in the Market Place would be subject to the views expressed during the Market Place consultation process. After discussions it was **RESOLVED**: to note the progress of the climate change initiatives.

VTC2113: To receive and respond to correspondence

a) **FOLD Request to produce a Mural on the Youth Shelter**: The clerk stated a request had been received from FOLD, a project working with 16 to 21-year olds to produce a mural on the Youth Shelter. It was agreed to support the mural, FOLD to produce a mock-up of the mural and meet with councillors to agree the process.

b) **World Polio Day**: The clerk had received a request for a stall in the Market Place to promote and fund raise for World Polio Day on 23rd and 24th October 2020. The request was agreed.

c) **Remembrance Sunday**: The clerk had been approached about the arrangements for Remembrance Sunday and it was agreed because of COVID there would not be a formal ceremony, but the Town Council would lay a wreath subject to social distancing.

VTC2114: To receive information and reports from Councillors

No items were raised.

VTC2115: Future agenda items

a) Cllr Oliver requested that Settle Town Council opens a Twitter Account and this was agreed.

b) Cllr Rymer asked for an update on the Christmas lights arrangements

FTC2116: Dates of next meetings:



Planning and Environment Committee 2nd November 2020

Full Council Meeting 16th November 2020

Planning and Environment Committee 30th November 2020

Full Council Meeting 16th November 2020

Allotments Committee and Administration, Finance and Staffing Committee on 7th December 2020

The meeting finished at 20.12