

**Minutes of the Virtual Meeting of Settle Town Council held on  
Monday 11th January 2021 at 7:00 pm.**

**Present** Cllrs Taylor, (Chair), Bellfield, Linley, Oliver, Yates, Catherwood, Rockcliffe and Rymer & District Cllr Hull

**Clerk:** Rebecca Hill

**Assistant Clerk:** Katie Dugdale

**Members of Public:** 1 member of the public

The Chair welcomed everyone, introduced the virtual meeting procedure, and declared the meeting open.

**VTC2148: Apologies:** To record and approve reasons for absence.

**RESOLVED:** That apologies from Cllr Harrison, Cllr Lord and Cllr Balsamini were accepted.

**VTC2149: Code of Conduct - Localism Act 2011:** To record any Councillor's Disclosable Pecuniary In relation to items on this agenda, to consider any dispensations or changes in member's register of interests. **Cllr Catherwood declared an interest in item VTC2154.**

**VTC2150: Policing**

The NY Police report was circulated via email to Cllrs.

**RESOLVED: The report was noted**

**VTC2151: Minutes**

To approve draft minutes of the meeting of the Full Town Council meeting on Monday 21st December as a true record.

**RESOLVED: That the minutes were approved as a true record**

**VTC2152: To receive County and District Councillor's Report**

**District Cllr Hull** reported that the main topics of discussion were gritting, the land next to the Settle Middle School and planning applications.

Unfortunately, due to technical issues District Cllr Hull was unable to complete the update and had to leave the meeting.

**VTC2153: Matters relating to County, District and Parish**

*19:23 An additional member of the public joined the meeting.*

a) To receive and review the Public Survey results.

A report detailing the results of the Public Survey was circulated to Cllrs via email.

**RESOLVED: The report was noted and that the discussion about the results be deferred to the 25<sup>th</sup> of January Planning and Environment Committee meeting.**

b) Skate Park – to receive an update and approve action required.

**RESOLVED: It was agreed to set up a steering group consisting of Cllrs Taylor, Balsamini, Catherwood, Oliver and Rockcliffe.**

c) Notice Board – to receive an alternative location for the notice board.

A mock-up for a different position for the Notice Board was circulated to Cllrs prior to the meeting. A suggestion to use the current Notice Board, (located on the wall of the Town Hall) with new fixtures and posts was made.

**RESOLVED: The new position of the Notice Board was approved. The Town Clerk will see if using the current Notice Board is possible and report back to the Council.**

**Continued/**

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**VTC2154: Planning**

a) Applications (applications advertised by the planning authority received prior to the meeting will be considered)

*19:36 Cllr Catherwood left the meeting.*

**2020/22254/HH** Reinstate window opening and rooflight insertion of new rooflight at 17 Castle Hill Settle. **RESOLVED: No Objection.**

**b) Decisions.** No decisions were received prior to the meeting.

**VTC2155: Finance**

**a) To check the Market books and to receive the Market report for December 2020**

The Market books were checked by Cllr Taylor and Cllr Yates. Cllr Taylor provided a verbal update on the Market Report. **RESOLVED: That the Market Books were approved and that the report was noted**

**b) To approve accounts for payment and to note receipts for December and January to date.**

**RESOLVED: That the payments were approved up to 11th January 2021 following inspection by Cllr Taylor and Cllr Yates. A query was noted regarding the Pension contributions which will be looked into by the Town Clerk and reported back to the Council.**

**December Receipts: £5739.29**

**Payments: £24870.47 (less transfers)**

**January Receipts: £3628.19**

**Payments: £108.83 (less transfers)**

**Bank Balances 30<sup>th</sup> December 2020: Community Account £4989.54 BMM Account £57,124.50**

*19:46 Cllr Catherwood re-joined the meeting.*

c) To review final draft of the budget for 2021-22.

**RESOLVED: That the final draft of the budget was approved and be submitted requesting a precept of £108,873 for 2021-22.**

**VTC2156: Climate Change - To receive an update on matters relating to Climate Change proposals.**

A report produced by Cllr Yates was circulated to Cllrs.

**RESOLVED: The report produced by Cllr Yates was noted. Cllrs Yates, Bellfield, Oliver, Taylor and Catherwood would be part of a Climate Change working party who would meet & then engage with other groups including ACE.**

**VTC2157: Castlebergh Crag**

a) To receive an update from councillors who attended the site and reviewed the risk assessment. Cllrs Taylor and Yates provided a report of their findings from visiting Castlebergh Crag. The Town Clerk provided a verbal report of the findings from the site visit with the Assistant Clerk and a member of the Public – who had raised concerns regarding the location of a path close to the rear of Dray House.

**RESOLVED: The reports and findings were noted. It was agreed to position a natural barrier to discourage visitors from walking close to the rear of the houses and that the area be left as a nature area and to encourage wildlife. Investigations into the report of the unstable wall would be carried out.**

**Continued/**



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b) Receive recommendations from Cllrs and Clerk to amend and update the risk assessment for Castlebergh Crag.

**RESOLVED: That the Town Clerk update & amend the risk assessment and that Castlebergh Crag be added on the handyman's I-auditor and list of responsibilities.**

c) Agree a response to the letter received regarding safety on the Crag.

**RESOLVED: That the Town Clerk draft a letter and response for approval at the next Planning and Environment Meeting on 25<sup>th</sup> January 2021.**

**VTC2158: To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)**

a) Correspondence received regarding the gritting and salt bins in Settle

**RESOLVED: To inform the public via Social media how to contact NYCC, a map detailing the location of the Salt bins and reissue the leaflet detailing what STC is responsible for.**

*The Town Clerk left the meeting.*

b) Email received from Hellifield and Long Preston Guides requesting permission for the Girl Guide flag to be flown for Thinking Day from the 22nd of February 2021 for a week and annually in the future. **RESOLVED: That permission was granted for the Girl Guide flag to be flown this year but to be reviewed on an annual basis.**

*The Town Clerk re-joined the meeting.*

**VTC2159: To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda)**

White Rose Update and Training Programme. The information was noted.

**VTC2160: Future agenda items**

a) Public Survey Result outcomes

**VTC2161: Dates of next meetings:**

25th January 2021 Planning and Environment Committee

25th January 2021 Market Services Committee

1st February 2021 Full Town Council

22nd February 2021 Allotments Committee

22nd February 2021 Administration Finance and Staffing Committee

The meeting finished at 20.35 p.m.