

Minutes of the Administration Finance and Staffing Committee Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Thursday 28th June 2018 at 7.00pm.

Present: Cllrs Lord(Chairman), Bellfield (Deputy Chairman), Handford, Taylor, Linley & Miss R Hill, The Clerk

Cllr J Lord was elected Chair and Cllr Bellfield as Deputy Chair of the Admin Finance and Staffing Committee meeting.

AFS17 Apologies Cllrs Balsamini, Catherwood and Wood

AFS18 Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. **None**

AFS19 Consultations

1) NALC Discussion Paper Shaping our Future – A big conversation

Resolved: That following discussion of the Vision and the first 4 main questions the Councillors were requested to email the clerk with any further comments or responses and the Clerk would collate and prepare the response for approval at the Full Town Council meeting on Monday 2nd July

The following item was agreed by the Committee to be brought onto the agenda as urgent to respond within the deadline.

2) Community Infrastructure Levy – YLCA request to complete a short survey to gather evidence: Adoption of the Community Infrastructure Levy System

Resolved: That the online survey was completed at the meeting.

AFS20 Review the Lone Worker Policy Template and Risk assessment Template for roll out to staff.

Resolved: That the working group convene and the date of the meeting to be set on Monday 2nd July at Full Council Meeting. Relevant members of staff to be invited to join the working party as required.

AFS21 On street Parking in Settle – to review the letter to motorists parking on side streets causing access issues.

Resolved: That, following further amendments to the letter, it was approved. Await a response from the Fire Service regarding their view on a proposal for a yellow hatched box. Await advice requested from NY Police. This item to be brought back to the meeting of Full Council on 1st August 2018 and agree criterion for implementation.

AFS22

Correspondence – To receive and respond to any correspondence received prior to the meeting.

a) A Thank you Letter from the Swimming Pool

Resolved: That this was noted.

AFS23 To receive items of information from the Clerk or Councillors and future agenda items

Cllr Lord requested that complaints received from Residents about Network Rail works be considered at the Full Town Council meeting on Monday 2nd July 2018

There being no further business the meeting closed at 19:58 p.m.