

Minutes of the Stall-holders' Annual Meeting held in the Council's offices, Settle Town Hall, on Tuesday, 28th March 2017 at 4.00pm.

Present: Cllr David Taylor (Chairman, Markets Committee) Rebecca Hill the Clerk, Marjorie Tindale, Market Superintendent Steve O'Brien Deputy Market Superintendent and 3 Market traders, Mr Nick Walker, Mr Tony Pilkington, James Fleming

- 1 **Apologies** – Cllrs Balsamini, Handford, Cotton, McLernon, Rose, Robinson, Tyrer, Beesley, Catherwood.
- 2 **To consider matters arising from Market Traders meeting 2015.**
To note that the changes to decrease to Public Liability to £5 million and a Health and safety policy relating to drugs and alcohol was approved by full council. To ask D Cairns at NYCC Highways about the possibility of a one way system around the perimeter of the Market Place and ask Craven District Council again about sponsoring the roundabout on the A65.
- 3 **Non attendance -To Review absences and consider action as appropriate**
A report was received from the Market Superintendent.
Recommendation: That the following sanctions may be applied for unauthorised absences:-
a) **Change the trader status to casual b) Pay in full for absences or c) terminate the contract if absence is excessive. The Market Superintendents decision final.**
- 4 **To consider the market layout and standardisation of canopies and agree action as appropriate**
Recommendation: To consider this as part of the Action Plan for Market Towns. Traders An audit of Traders Canopies to be fully completed and provided to the Council. The traders present were supportive of this. The road closure did not mean the road cannot be used for stalls to stand on and this could be looked at as part of any proposed changes to the layout. Where possible vans were to be removed.
- 5 **Advertising** – A report on advertising for the market during 2016-17 was received. Total expenditure was £2002.00 and free entries in the NMTF directory .
Recommendation: To advertise in 'Aspire' Magazine with a feature if possible for May/June. Coach Tours UK twice a year. Northern Life (who have a contract with Leeds and Manchester Airports) and all other previous publications from last year. Advertise the indoor market in Settle Community News in the Calendar of Events. Refresh Caravan Site posters. In addition Settle Market to look at improving the website and look at google analytics to see how many visits it is getting.
- 6 **Traders leaving early and penalties** A report was received from the Mkt Superintendent
Recommendation: a) That prior approval is sought from Market Superintendent or Deputy in her absence (special circumstances will be considered).
b) **Regular traders revert to casual.**
c) **Reallocate the pitch.**
- 7 **Employers Liability**
A reminder was issued about those traders who employ staff to have employers liability in place and be able to produce it on request.
- 8 **To receive Traders Comments and Concerns**
A trader was concerned that if all vans would have to be removed the most regular traders would leave if that was enforced. He also raised doubt about the merit of rows of same coloured stalls would lose the market its individuality.
There being no further business. The meeting was then closed at 5.02 p.m.