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**Minutes of the Extraordinary Meeting of Settle Town Council held in the Town Hall, Settle on Monday 23<sup>rd</sup> January at 7:00 pm.**

**Present:** Cllrs Bellfield, (Chair), Desborough, Harrison, James, Rymer and Balsamini  
**Clerk:** Rebecca Hill  
**Deputy Clerk** Ian Orton

**Members of the Public: 3**

The clerk requested that the Council elect a chair for the meeting as Cllr Balsamini was delayed by traffic conditions. Cllr James proposed, and Cllr Desborough seconded that Cllr Bellfield was elected as Chair for the meeting; the proposal was unanimously agreed.

**FTC2001: Public Participation**

A member of the public raised concerns about Planning Application 2019/20760 pointing out that full plans of the application were not available for members of the public, that the proposed new windows were adjacent to an existing residence.

Another member of the public was concerned about the Heritage implications for the proposed cottage at the rear of the former Nat West building. Concern was also raised about loss of sunlight to adjacent properties, car parking problems within an area where car parking was already an issue.

**FTC2002: Apologies:** To record and approve reasons for absence

**RESOLVED:** Apologies were received from Cllrs Linley, Lord, Taylor and District Councillor Hull.

**FTC2003: Code of Conduct - Localism Act 2011:** To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda.

**FTC2004: Booking terms and Conditions:**

Cllr Rymer introduced a report giving an update on booking terms and conditions for Town Council facilities. After discussion it was **RESOLVED:** to agree the revised booking terms and conditions.

**FTC2005: To review and re appoint member representatives on outside bodies**

The clerk gave details of the existing member appointments to outside bodies. After discussion it was **RESOLVED:** to defer the following appointments to Council for consideration at the next scheduled meeting:

Settle Relief in Need Charity: Cllrs Bellfield and Taylor  
Settle Aid in Sickness: Cllrs Bellfield, Lord and Taylor  
Foster & Poor Close: Cllr Bellfield and Taylor  
Swimming Pool Charity: Cllr Bellfield and Taylor  
Settle District Chamber of Trade: Cllr Balsamini and Taylor  
Settle Victoria Hall Ltd: Cllr Harrison and Linley  
Yorkshire Local Councils Assoc: Cllr Linley and Lord  
Settle Area Freight Quality: Cllr Catherwood and Desborough  
Settle Community Library: Cllr Rymer and Lord  
Constituency Area Committee: Cllr Bellfield and Taylor

**Continued/**

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**FTC2006: To approve the compliments complaints and comments procedure**

The clerk introduced a report giving an update on the compliments, complaints and comments procedures for the Town Council. After discussion it was **RESOLVED**: to agree the revised procedure.

**FTC2007: Planning Applications**

a) Applications (applications advertised by CDC received prior to the meeting will be considered)

**2019/20759 and 20760/FUL:** The application was discussed, and the following concerns were raised:

- No loss of daylight/sunlight assessment
- Concerns that the car parking provision was inadequate
- Close to adjoining properties and loss of privacy
- The proposed cottage at the rear of the development was excessive overdevelopment within the site
- Strong concerns were raised about the accuracy of the data within the application.
- There were Heritage concerns about the cottage

After further discussion it was agreed to object and the following points would be referred to Craven Planning:

**The Council agreed with the Heritage report that this proposal constituted overdevelopment in the Settle Conservation Area and the comments relating to the rear of the additional building, in particular the significant impact on the adjoining and neighbouring properties was supported. The development was not sympathetic to the Listed status of the building nor the Conservation Area and was deemed out of character. Suggestions for alternative uses were for office accommodation or residential.**

**2019/21316/LBC:** Urgent strengthening of the Museum Office and Archive Room, new second floor fire door. **No objection.**

**FTC2008: Finance**

a) To approve the purchase of new laptop for the Town Clerk:

*The request was deferred pending the Chair checking the laptop.*

b) To approve the revised quote for the repairs and lining to the Market Place

*This item was deferred pending quotes for the road markings. Cllr Harrison raised concerns about the damage to the market place brought about by the public utilities work.*

c) To approve Clerk training Climate Change Webinar 3<sup>rd</sup> February 2020

*Approval for the training was agreed.*

**FTC2009: To receive and respond to correspondence**

**a) To approve a letter of support for the Settle ACE application to Northern Rail:**

The clerk gave details of a request from Settle Action for Climate Change to support an application to Northern Rail for transport related environmental funding. After discussion the request was agreed.

**FTC2010: To receive information and reports from Councillors on their attendance at other meetings**

Cllr James gave details of the Climate Action Meeting on 18<sup>th</sup> January 2020

Cllr Rymer gave details of a recent meeting of Settle Community Library Volunteers.

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**FTC2011: Skate Park**

The clerk gave an update on progress with introducing a Skate Park within the Former Settle Middle School site adding details of the seven actions that were agreed at the Skate Park Steering Group on 16<sup>th</sup> January 2020. It was agreed to confirm the request to be included in NYCC's process for a Masterplan for the site. The Council re-enforced a commitment to work with partners to create a skate park for the young people of Settle. After further discussion it was **RESOLVED** that in addition to the agreed seven actions, request a copy of the Settle College safeguarding and child protection policies and to inform the Settle community via press release, social media and the March edition of the Town Council Newsletter of the progress with the Skate Park.

*A resolution to exclude Public and Press was unanimously agreed.*

**FTC2012: Market Superintendent Resignation**

The clerk reported that the market superintendent had submitted her resignation from 28<sup>th</sup> February 2020. After further discussion it was **RESOLVED** to act the deputy market superintendent to the post of market superintendent from 1<sup>st</sup> March 2020 on the same conditions as the market superintendent. The post of deputy market superintendent to remain unfilled and the staffing of markets to be reviewed by Administration, Finance & Staffing Committee in three months.

**FTC2013: Future Agenda Items**

The clerk stated that a report would be submitted to 3<sup>rd</sup> February 2020 Council reviewing the existing committee structure and requesting Council to consider the introduction of a Planning Committee that would meet every four weeks and consider planning, neighbourhood plan, recreation and amenities and open space.

**FTC2014: Dates of Next Meetings**

Neighbourhood Plan Meeting 30<sup>th</sup> January 2020 at 7pm  
Council Meeting 3<sup>rd</sup> February 2020 at 7.00 p.m.  
Services Committee 17<sup>th</sup> February 2020 at 7pm  
Amenities and Open Space Committee 17<sup>th</sup> February 2020 at 8pm  
Council Meeting 2<sup>nd</sup> March 2020 at 7pm  
Council Meeting 6<sup>th</sup> April 2020 at 7pm

***There being no further business, the meeting was closed at 20.30***