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**Minutes of the Meeting of Settle Town Council held in the Town Hall, Settle on
Monday 3rd February 2020 at 7:00 pm.**

Present: Cllrs Balsamini, (Chair) Bellfield, Catherwood, Desborough, Harrison, Holland, James, Linley, and Taylor.

Clerk: Rebecca Hill

Deputy Clerk Ian Orton

Members of the Public: 8

The Chair welcomed everyone and declared the meeting open.

FTC2001: Public Participation

A member of the public requested the Town Council support a request to Craven DC to provide a handrail leading to Greenfoot Car Park. The Chair explained this item was on the agenda for consideration. Another member of the public asked that the public lighting within Greenfoot Car Park could be improved further adding that a handrail down the steep sections of Castlebergh Crag would be beneficial. Another member of the public asked about the proposed public meeting planned by Craven DC to consider the planning applications for Ashfield and Whitefriars car parks. The Chair explained Craven DC were reviewing the proposed plans based on comments from the public and a public meeting was planned for late February or early March 2020.

FTC2002: Apologies: To record and approve reasons for absence

RESOLVED: Apologies were received from Cllrs Rymer, Lord and District Councillor Hull

FTC2003: Code of Conduct - Localism Act 2011: To record any Councillor's Disclosable Pecuniary Interest (DP). No items were recorded.

FTC2004: Policing

The Chair read out details of 30 incidents reported crime during January 2020 and the report was noted.

FTC2005: Minutes

The draft minutes of the Allotments Committee meeting held on 11th December 2019, Full Town Council held on 6th January 2020 and Extra Ordinary Council held on 23rd January 2020 were approved and the recommendations accepted.

FTC2006: To receive County and District Councillors Reports.

County Councillor Welch gave an update on the Ashfield/Whitefriars carparks planning applications and confirmed £2500 from his members allowance had been contributed towards a new inflatable in the swimming pool.

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FTC2007: Matters Relating to County, District and Parish

- a) **Skateboard Park:** The Chair introduced a report outlining the progress towards a Skate Park within the Middle School site on Kendal Road giving details of safeguarding issues and funding options. After discussion it was **RESOLVED** to:
- Continue with the skate park project and remain part of the masterplan process
 - Publicise the progress with the skate park via a press release and an article in the March Newsletter.
- b) **Castlebergh Crag Development:**
The Clerk gave an update of the Castlebergh Crag project adding that an expression of interest grant for £150,000 was being submitted to RDPE for the next stage of the project and if successful YDMT would manage the project for the Town Council. The clerk gave details of the boundary agreements with the Scouts and Guides. After discussion it was **RESOLVED** to:
- Approve the purchase of copyrights for the panoramic views at a cost of £350
 - Note the report
- c) **Handrail Greenfoot Car Park**
The clerk gave details of a request to Craven DC for a handrail to Greenfoot Car Park. After discussion support for the request was unanimously agreed.

FTC2008: Planning Applications

- a) Applications (applications advertised by CDC received prior to the meeting will be considered)
- 2019/21234/FUL:** Installation of two new roof lights to first floor elevation, matching existing at 1 Cragdale Lodge, Duke Street, Settle BD24 9DU: **No objections.**
Cllr Linley left the meeting while this item was being discussed.
- 2019/21309/FUL:** Change of use from ground floor retail to residential to be incorporated with floors above to form one single dwelling and reinstatement of residential frontage at 21 Duke Street, Settle: **No objections**
- c/62/307A:** Full planning permission for erection of general agricultural purpose building at Mearbeck, Middle Mearbeck Farm, Long Preston: **No objections**
- b) **Decisions**
- 2019/21154/LBC:** Replacement window to rear of 8 Constitution Hill, Settle: **Granted**
- 2019/21053/MMA:** Minor material amendment to Condition 2 on approved planning application 2019/20433/FUL Settle: **Granted**

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FTC2009: Finance

a) Cllr Taylor and James confirmed the Market Books for January 2020 were an accurate record.

b) The Chair confirmed the payment and receipts were an accurate record for January 2020 and February 2020.

RESOLVED: That the payments were approved up to 3rd February 2020 this item to be on the agenda for the next scheduled meeting on 2nd March 2020.

January Receipts: £783.33 Payments: £12854.74

February Receipts £0.00 Payments: £2490.80

HSBC Bank Balances: Community Account £3588.42 BMM Account £89,753.53

The clerk stated that the Town Council should now include details of all expenditure and income within the minutes and sought guidance on if such details should be included in the body of the minutes or as an addendum. It was agreed this was a positive move by the Town Council and the information should be recorded as addendum.

c) To receive **Market Condition Survey**

It was agreed the resurfacing of the market should take place and to ensure the contractors clean up after the work.

d) Update **Town Council Precept 2020-21**

The clerk introduced a draft 2020-21 budget and after discussion it was agreed the current Town Council precept of £104,199 should increase by 3% to £107,324.

The Council agreed a 2020-21 budget of £172,804 made up of £107,324 precept, £46,880 income and £18,600 from balances.

Cllr Desborough asked if the budget recorded the depreciation of council assets and did a sinking fund exist to replace council equipment. The clerk gave an update on how the Town Council managed depreciation.

FTC2010: Climate Emergency

The deputy clerk gave an update on progress towards making Settle carbon neutral by 2030 adding details of the measuring of nitrogen dioxide levels and partnership work towards an electric car charging point within a local car park. After discussion it was **RESOLVED** to:

- Continue to review the proposed commitments towards the reduction of carbon emissions on a regular basis.

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FTC2011: Committee Structure

The Chair introduced a report that suggested the Town Council could reduce the number of committees from 5 to 4 and that the creation of a Planning and Environment Committee would offer an opportunity to consider planning application in more depth and deal with the issues arising from the neighbourhood planning process. After discussion it was **RESOLVED** to: Agree the following Committee Structure.

Committee	Chair	Vice Chair	Members	Meeting Frequency
Administration, Finance and Staffing	Cllr Lord	Elect Vice Chair at first meeting	All elected members	Quarterly
Allotments	Cllr James	Elect Vice Chair at first meeting	Cllrs Lord, Catherwood, Rymer, James, Balsamini and Taylor	Quarterly
Markets and Services	Cllr Linley	Cllr Bellfield	Cllrs Bellfield, Holland, Harrison, Linley, Desborough Balsamini and Taylor	Quarterly
Planning and Environment Committee	Elect Chair at first meeting	Elect Vice Chair at first meeting	All elected members	Third Monday in the month

FTC2012: Appointment of Town Councillors on outside bodies

The Chair requested councillors to represent the Town Council on outside bodies. After discussion it was **RESOLVED** to make the following appointments:

Settle Relief in Need Charity:	Cllrs Bellfield and Taylor
Settle Aid in Sickness:	Cllrs Bellfield, Lord and Taylor
Foster & Poor Close:	Cllr Harrison and James
Swimming Pool Charity:	Cllr Bellfield and Taylor: To attend AGM
Settle District Chamber of Trade:	Cllr Balsamini and Taylor
Settle Victoria Hall Ltd:	Cllr Desborough and Linley
Yorkshire Local Councils Assoc:	Cllr Linley and Lord
Settle Area Freight Quality:	Cllr Catherwood and Desborough
Settle Community Library:	Cllr Rymer and Lord
National Parks Forum:	Cllr Bellfield
Craven DC Land Trust:	Cllr Taylor and Desborough
Parish Forum:	Cllr Holland

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FTC2013: To receive and respond to correspondence

a) Request from Settle Stories to attach bunting to the fountain

The request was agreed.

b) Request from YDMT to arrange a 'Wildplay' day on Castlebergh on a provisional date of the 11th July. Provided by 'Woodmatters' including a camp fire.

The request was agreed.

FTC2014: Neighbourhood Plan

The deputy clerk gave an update on the decisions arising from the meeting of the Steering Group on 30th January 2020. After discussion it was **RESOLVED** to:

- Invite Kirkwells, Orbis Planning and DLP Consultants to be interviewed to support the Neighbourhood Plan process on Monday 24th February 2020 prior to the next meeting of the Steering Group. Cllrs Balsamini, Desborough and Taylor to form the interview panel.

FTC2015: To receive information and reports from Councillors on their attendance at other meetings

- a) The Yorkshire Dales Festival 31st May 2020 centred on Settle was noted
- b) Rotherham Yorkshire Day on 1st August 2020 was noted
- c) The Chair confirmed he would be attending the next meeting of the Chamber of Trade

FTC2016: Future Agenda Items

- a) As part of the Climate Change Agenda the Chair asked for the costs of Councillors receiving iPad.
- b) Cllr Desborough requested information about placing a barrier at the top of Castlebergh Cragg.
- c) Cllr James asked for an update on the tree planting programme by the Rugby Club. The clerk pointed out this was an enforcement issue by Craven DC.

FTC2017: Dates of Next Meetings

Markets and Services Committee 17th February 2020 at 7pm

Planning and Environment Committee 17th February 2020 at 8pm

Neighbourhood Plan Steering Group 24th February 2020 at 7pm

Council Meeting 2nd March 2020 at 7pm

Council Meeting 6th April 2020 at 7pm

There being no further business, the meeting was closed at 20.16