

Minutes of the Virtual Meeting of Settle Town Council held in the Town Hall, Settle on Monday 18th May at 7:00 pm.

Present: Cllrs Balsamini, (Chair) Bellfield, Catherwood, Linley, Rymer and Taylor.
Clerk: Rebecca Hill
Deputy Clerk Ian Orton

Members of the Public: One member of the public joined the meeting electronically.

The Chair welcomed everyone, introduced the virtual meeting procedure and declared the meeting open.

VTC2001: Public Participation

A member of the public requested the Council consider, as a temporary measure, suspending car parking and using the market square for stalls to help support local businesses. The same member of the public fully supported the renovation of Millennium Gardens. The Chair indicated both these items were on the agenda and the member of public could further contribute when these items were considered.

VTC2002: Apologies: To record and approve reasons for absence

RESOLVED: Apologies were received from Cllr Harrison, Holland, James and Lord.
County Councillor Welch and District Cllr Hull.

VTC2003: Code of Conduct - Localism Act 2011: To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda.

Cllr Catherwood declared a non-pecuniary interest in planning application 2020/2121580/FUL.

VTC2004: Policing

The Chair read out details of the 17 reported incidents between 3rd May and 18th May 2020 adding there were only 4 reported COVID19 travel related incidents.

VTC2005: Minutes

The draft minutes of the Virtual Council Meeting held on 20th April 2020 and the Administrative, Finance and Staffing Committee held on 11th May 2020 were approved, and the recommendations accepted.

VTC2006: To receive County and District Councillors Reports.

No County or District Councillors were present, but the Chair read out a report from CC Richard Welch outlining the activities carried out by NYCC to support activities to combat coronavirus, the awarding of grants to local community groups and the re-opening of the household waste recycling site.

FTC2007: Matters Relating to County, District and Parish

- a) **Castlebergh Crag Barrier:** The clerk stated that former Cllr Desborough had requested a safety barrier to be erected at the top of Castlebergh Crag. After discussion was **RESOLVED** to: Not support the request.

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b) Restart Representative

The Chair gave an update on the first meeting of the Restart Group adding that the second meeting was on 21st May 2020. After discussion it was **RESOLVED** to:

- Note the work of the Restart Group
- Confirm that Cllr Bellfield was the Council representative and Cllr Linley was reserve representative on the Restart Group.

c) Millenium Gardens

The clerk gave details of proposals to renovate Millennium Gardens, initially carrying out seasonal work and then developing a renovation programme and working closely with the Cultivating Settle gardening group. The clerk further added that much of this work could be carried out by the Handyman and the Market Superintendent in partnership with the volunteers. The member of public present fully supported this the approach. After discussion it was **RESOLVED** to:

- Authorise the seasonal work to be carried out by the Handyman and Market Superintendent
- Refer design options for Millennium Gardens to the Planning and Environment Committee for consideration

d) Permissive Footpath

The Chair indicated that a resident of Giggleswick had requested the Town Council write to Giggleswick Parish Council supporting a suggestion that the path between the river and the football ground became a public right of way. After discussion it was **RESOLVED** to:

- The clerk to write to the clerk of Giggleswick Parish Council with details of the suggested public right.

e) Market Square

The Chair agreed this item could be brought forward from item 11 Correspondence
The Chair gave details of concerns about numbers of visitors now that lockdown was easing and should the market square be closed to cars and motor bikes and the square given over to local businesses. After discussion it was **RESOLVED** to:

- Refer suspending parking in the market square and encouraging local businesses to use the market square to the Restart Group which had Chamber of Trade membership.

VTC2008: Planning Applications

a) Applications (applications advertised by CDC received prior to the meeting will be considered)
2020/21:21580/FUL: Removal of existing building and erection of a steel frame industrial building including stock storage area, office/toilets and point of sale. Car parking and landscaping at Unit 11 Sowarth Ind Estate Settle Coal Company. After discussion it was: **RESOLVED: That the Council had no objections.**

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b) Decisions

2019/20889/FUL: Erection of 8 no. replacement pitch side lighting standards at North Ribblesdale RUFC (retrospective): **Granted.**

2020/21487/TPO: Remove limbs Beech Trees 1 Cragdale, Settle, BD24 9HX **The request was refused.**

2020/21381/MMA Minor Material Amendment to vary condition 2 on planning permission 21053 at Settle Creamery, Sowarth Ind estate **Granted**

VTC2009: Finance

a) The Chair confirmed the Market Books and Market report for April 2020

b) To approve accounts for payment and to note receipts for April 2020 up to 18th May 2020.

RESOLVED: That the payments were approved up to 18th May 2020:

April Receipts: £ 56,742.00

Payments: £ 9229.90 (transfers not included)

May Receipts £ 59342.80

Payments: £ 1010.00

HSBC Bank Balances 30th April 2020: Community Account £54773.06 BMM Account £57356.38

c) To receive the internal audit's terms of reference

The clerk introduced the terms of reference for Windle Bowker and these were noted.

d) To approve the amended draft of the internal audit plan.

It was **RESOLVED** to agree the amended draft of the internal audit plan.

VTC2010: Corona Virus

a) To fully reopen the Market from 2nd June 2020

The clerk requested that subject to Government Guidelines the market could be fully reopened from Tuesday 2nd June 2020. After discussion it was **RESOLVED:**

- Subject to Government Guidelines the market could fully reopen from Tuesday 2nd June 2020
- This would be subject to agreement by Cllrs Balsamini, Taylor, Linley and one other.

b) To consider reopening Pinfold

The clerk explained that the Handyman had measured the seating within Pinfold, and it was possible to reopen Pinfold and remain with social distancing. After discussion it was **RESOLVED: That Pinfold could reopen with immediate effect.**

c) To receive amended draft to Standing Orders covering virtual meetings

The clerk introduced the revised draft Standing Orders which were agreed.

VTC2011: Legal Support Services

The Chair introduced a report giving details of market testing to provide legal support services for the council. Eight legal firms had been approached and three had replied. After discussion it was

RESOLVED: That the Council engage Walker Foster Solicitors on an hourly rate of £185 to £250 an hour.

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VTC2012: To receive and respond to correspondence

a) Community Support

The clerk gave details of a thank you from Victoria Hall for the council grant for printing etc.

b) Relaxing Lockdown

Correspondence had been received requesting the Council write to the local MP to protest about relaxing lockdown. It was agreed to note the concerns.

c) White Rose Updates

The clerk reminded members that the White Rose Updates kept the Council fully up to date with COVID19

d) Relaxing Lockdown

The Chair gave an update on the role of Castlebergh Hospital during coronavirus.

e) Municipal Elections

The clerk stated that municipal elections would not be held until May 2021 so if a casual vacancy election were required to replace former Cllr Desborough it would not be held until May 2021.

f) Covid19 Testing

The clerk gave details of the Covid19 testing that had been carried out in Greenfoot Car Park.

VTC2013: To receive information and reports from Councillors

a) Notices

The Chair had received a request for the Council to support notices that welcomed visitors back to Settle but reminded them to carry out social distancing. It was agreed to circulate the design and wording of the notices with comments to the Chair re the Council supporting the notices.

VTC2014: Future Agenda Items

- Options for additional council office space.

VTC2015: Dates of Next Meetings

Monday 15th June 2020 at 7pm

There being no further business, the meeting was closed at 20.45