

**Minutes of the Virtual Meeting of the Markets and Services Committee held in the
on Monday 5th October 2020 at 8:00 pm.**

The public and press were invited, and Parishioner Participation was at 8pm.

Present: Cllrs Linley (Chairman), Bellfield and Taylor.

Clerk: Rebecca Hill

Deputy Town Clerk: Ian Orton

Market Superintendent: Steve O'Brien

MS09: To receive apologies

Apologies were received from Cllr Balsamini and Harrison.

MS10: To record any Disclosable Pecuniary Interests and Declarations of other Interests

No Pecuniary Interests and other Interests were declared.

MS11: Market

a): Cashless collection of market tolls update: The market supervisor gave details of the transfer towards cashless payments by market traders adding that some traders wished to continue paying in cash. The clerk explained that cashless payments were now required as the retirement of the deputy clerk meant there would not be two members to collect cash in future. After discussion it was **RESOLVED:** that traders who wished to pay did not wish to pay by card would receive a monthly invoice in future.

b): Finance 2020-21 Update: The clerk introduced a financial statement for Quarters One and Two of the financial year that indicated a potential shortfall at year end of £11,000 however the market had remained open and the community had thanked the Town Council for supporting the market during very difficult times. After discussion the financial statement was noted.

c): Review Market Tolls for 2020-21-22: The clerk gave details of how other local markets were coping and after discussion it was **RESOLVED:** to keep the 2021-22 market rents at the existing level.

d): Review Advertising for Settle Market: After discussion it was **RESOLVED:** to keep the 2021-22 advertising budget at the existing level of £3000.

e): Unauthorised trading on the Market Place: The clerk gave details of the latest letter to go to an unauthorised trader, on the marketplace giving them 14 days to pay. If the invoices are not paid within 14 days, the Town Council will lodge papers with the Small Claim Court. After discussion it was **RESOLVED:** to agree the timetable as updated by the clerk.

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MS12: Cemetery

a): Finance Review 2020-21: The clerk explained the cemetery budget was in surplus and After discussion it was **RESOLVED:** to keep the budget at the current level for 2021-22.

b): Request to unreserve a burial plot and authorise a refund: The clerk gave details of a request to unreserve a burial plot and receive a refund. After discussion it was **RESOLVED:** to agree the request.

c): Review Cemetery charges for 2021-22: The clerk gave details of the existing cemetery charges adding that the charges had been increased in 2018-19. After discussion it was **RESOLVED:** to keep the budget at the current level for 2021-22.

d): Cemetery Legal Compliance: The Chair asked if the charges for stillborn/aged 16 years or under could be increased to stillborn/aged 17 years or under. The clerk conformed that the Town Council had the power to make the change and after discussion it was **RESOLVED:** to change the no charge for stillborn/aged 16 and under to no charge for stillborn/aged 17 years and under.

MS13: Street Lighting

a): Finance Review 2020-21: The clerk explained the invoicing arrangements with North Yorkshire CC adding there would be no more bills until 2021-22.

b): To receive calculated estimate for a new raise and lower 5m steel column with a 15w LED lantern and a new connection from ENW at LP109 £6540 plus VAT. The clerk gave details of the costs to provide a new streetlight number LP109 and after discussion this was agreed.

MS14: Correspondence

No items were reported.

MS15: Future Agenda Items

A report on options to introduce cashless charging for market stalls

An updated report on the criteria for headstones within the community cemetery

A report on reducing carbon emission from streetlights owned by the Council

MS16: Date of Next Meeting

Monday 1st February 2021