

Agenda 7th June 2021

The Meeting of Settle Town Council to be held on **Monday 7th June 2021 at 7.00 p.m at St Johns Methodist Church**. The public and press are invited, and Parishioner Participation will be at 7.00 p.m. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. **The Council may audio record the meeting.**

A resolution to exclude the public and press will be requested for the following agenda item 15

- 1. Creation of casual vacancy - Cllr Linley's resignation**
- 2. Apologies** To receive and approve reasons for absence.
- 3. Code of Conduct** a) Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda,
b) To consider any dispensations or changes in member's register of interests.
c) To consider adopting the new model code of conduct 2021
- 4. Police Report- To receive the monthly report from NY Police.**
- 5. Minutes** To approve draft minutes of the meetings as a true record and approve recommendations from committee and steering groups.
 - Full Town Council Meeting 10th May 2021
 - Allotments Committee Meeting 24th May 2021
 - Admin, Finance & Staff Meeting 24th May 2021
- 6. To receive County & District Councillors' Report**
- 7. Matters relating to County, District and Parish.**
 - a) Request for use of Market Place on Thursday the 24th of June from 11.30am until about 3.30 p.m.
 - b) To review the current charges for signs & cones for events in line with staff costs.
 - c) Holiday let policy – To consider setting a policy in response to planning consultations and include in any future neighbourhood plan.
 - d) Changes to collection Domestic waste from bins for residents of the Shambles, approve Council response.
 - e) To discuss the reported increase in incidents and lack of signage at Church Street. Royal Oak.

Planning a) Applications (applications advertised by the planning authority received prior to the meeting will be considered)

2021/22682/FUL Decorate all shop front window frames, doors and pilasters in Traffic Grey B RAL 7043. New resin floor to entrance lobby. New Soham doors to replace existing. 1 no. new gas cooler to replace existing on roof gantry. New LED lighting to replace existing external fittings at West Yorkshire Co-Operative Food Fare, Market Place, Settle, BD24 9EF.

2021/22642/FUL Proposed extension to an existing agricultural building to create a general purpose agricultural building over an existing yard and storage area at 1 Runley Mill Lane, Settle, BD24 9LF

b) **Decisions.**

- 9. To appoint Statutory and other Standing Committees and to elect a chairman and approve membership for each committee.**
Market & Services, Allotments, Planning & Environment, Administration Finance & Staffing.

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10. To review the appointment of members on outside bodies.

11. Castlebergh

- a) To set a date for a steering group meeting to progress the master plan
- b) To consider any further action required as a result of the recent incident.

12. Skateboard Pump Track

- a) To receive legal advice and update from the steering group.
- b) Approve any further actions or expenditure relating to the Skateboard Pump Track.

13. To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

14. Finance

- a. To check the Market books and to receive the Market report for May 2021.
- b. To approve accounts for payment and to note receipts for May and June to date.
- c. To receive the year end bank reconciliation 2020-2021
- d. To approve section 1 of the Annual Governance Accountability Return (AGAR)
- e. To approve section 2 of the Annual Governance Accountability Return
- f. To receive the internal auditors report and approve the AGAR for submission and publication.
Approval and publication of the AGAR 2020-21 must be before 1st July 2021.
- g. Interment of Ashes approval required for the Town Council to add to the list of fees for arranging directly with the family.

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15. To review the Councils Standing Orders 2020

16. To receive information and reports from Councillors and the Clerk/ Asst Clerk on their attendance at other meetings, or training (not already covered in this agenda).

White Rose newsletter from YLCA

17. Dates of next meetings:

- 5th July Full Town Council Meeting 7 p.m.
- 26th July Planning and Environment Committee at 7pm
- 26th July Market and services Committee at 8 pm.
- 2nd August Full Town Council Meeting 7 p.m.

18. Future agenda items

Signed *Rebecca Hill*

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Dated: 2nd June 2021.

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