



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN SETTLE TOWN HALL
ON MONDAY 6th June 2022 at 7pm**

The public and press are invited. **The Council will record the meeting. Items to be deemed of an Emergency can be raised by the Chair for the Town Council to consider.** Public Participation which will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chairman’s discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council

Agenda Item	AGENDA ITEMS
01/2022	Vacancies To fill 5 Ordinary Vacancies by co-option.
02/2022	Apologies To approve apologies and approve reasons for absence
03/2022	Code of Conduct - Localism Act 2011 - to record any Councillor’s Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member’s register of interests.
04/2022	Minutes of Meetings To approve draft minutes of 9 th May 2022 as a true record.
05/2022	Police Report – Members to receive the monthly report.
06/2022	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>a) 2022/24020/FUL Proposal: Removal of existing flat roof and formation of pitched roof to enable a first floor to be created. Office South Of Cragdale Cottage, Chapel Square, Settle, BD24 9RH</p> <p>b) Decisions</p> <p>2022/23844/LBC Replacement of cellar window. 3 The Terrace, Duke Street, Settle, BD24 9AW</p>
07/2022	To receive County & District Councillors’ Report
08/2022	<p>Matters relating to District, County and Parish</p> <p>a) To set a date, appoint members and set terms of reference for the Devolution working group.</p>

	<ul style="list-style-type: none"> b) Local Flood risk management strategy consultation (circulated prior to the meeting) c) Settle Chamber of Trade – to receive latest minutes and a response to the Town Council’s request to take on business Christmas trees. d) To receive requests for Signage and seek approval to make a proposal to draw on the Action Plan for Market Town Funds and restart the Town Team meetings. e) To consider a response to Cllr Staveley's request for a public apology published in the Craven Herald, in order to return to the Town Council meetings. (Draft letter circulated).
09/2022	<p>Pump Track</p> <ul style="list-style-type: none"> a) To receive a report on the S106 Monies held by Craven District Council and seek approval for the clerk to contact Skipton Properties to request the extension to claim the S106 monies b) To receive an update on matters relating to the Pump Track progress and approve any actions required as matters arising. c) To receive the youth shelter consultation results and agree next steps.
10/2022	<p>Finance</p> <ul style="list-style-type: none"> a) To check the Market books and to receive the Market Report for May 2022. b) To approve accounts for payment and to note receipts for May and June to date. c) To approve section 1 of the Annual Governance Accountability Return (AGAR) d) To approve section 2 of the Annual Governance Accountability Return e) To receive the internal auditors report and approve the AGAR for submission and publication. <p><i>Approval and publication of the AGAR 2021-22 must be before 1st July 2021.</i></p> <ul style="list-style-type: none"> f) NABMA - annual conference request for the market superintendent to attend cost £100-150 dependent on day of attendance.
11/2022	<p>Standing Orders To receive and approve the amended Standing Orders</p>
12/2022	<p>3 Year Business Plan – to Review and update as required.</p>

13/2022	<p>To appoint Statutory and other Standing Committees and working groups, elect a chairman and approve membership for each committee and to set a calendar of meeting dates.</p> <p>Committees Market & Services, Allotments, Recreation & Environment, Administration & Staffing and Finance.</p> <p>Sub Committees of Recreation and Environment. Climate Change and Biodiversity and Christmas Lights.</p> <p>Sub Committee Finance- Sourcing Funding Streams.</p> <p>Working Groups (with a limited term – task and finish) North Yorkshire Devolution, Pump Track Steering group and Castlebergh Crag Steering Group.</p>
14/2022	To review the appointment of members on outside bodies. See circulated table
15/2022	Assets To receive a list of Deeds and the Asset Register of Equipment and possessions in the Custody of the Council.
16/2022	<p>Councillors reports on outside meetings or events attended, training requirements and recruitment of Councillors.</p> <p>a) To consider the establishment and delivery of Settle Town Council ‘away days’ for the discussion of its future aims, objectives and vision.</p> <p>b) Training for Cllrs and Staff YORKSHIRE LOCAL COUNCILS ASSOCIATIONS Training Programme for June and July 2022 (circulated). To receive expressions of interest and approve costs within budget.</p> <p>c) To discuss and agree the best means by which additional Councillors can be attracted and recruited to Settle Town Council.</p>
17/2022	<p>To receive and respond to correspondence (correspondence received after the advertised agenda will be considered).</p> <p>a. YLCA - White Rose Update</p> <p>b. Councillors/Settle Rotary request for help with publicity or to join Gareth Hughes a fund raiser from Lytham is planning to paddle board the length of the River Ribble in early July to raise money for dementia UK.</p>
18/2022	<p>Dates of next meetings: To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.</p> <p>List of meetings circulated.</p> <p>Future Agenda Items- To consider items for future agenda.</p>

Signed: *Rebecca Hill* Town Clerk,
Settle Town Council Town Hall Market Place BD24 9EJ

Date: 27th May 2022

Contact: clerk@settletowncouncil.gov.uk

Tel: 01729823617

www.settletowncouncil.gov.uk