



Agenda

Administration Finance and Staffing Committee Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Wednesday 19th December 2018 at 6:00 pm. The public and press are invited and Parishioner Participation will be at 6:00 pm. **Public and press will be excluded from agenda item 3.**

1. **Apologies** To receive and approve reasons for apologies.
2. **Code of Conduct** - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
3. **Staffing Capacity** - to review staff resources to cover all council business requirements. **(Public and Press will be excluded from this item due to the confidential nature of discussions)**
4. **Budget 2019-2020** – to review the first draft of the budget to enable the council to set the precept for next year.
5. **Financial Control** – to review the system of authorising the payroll to ensure effective internal control and timely payment of the wages.
6. **Banking Arrangements**
 - a) To consider changing banking provider to accommodate dual authorisation.
 - b) To consider the types of account to open including a separate account for the Skate Park and Castlebergh Projects.
7. **Settle Town Council Office Public Opening Hours** – to agree and set hours of opening for members of the public to make enquiries in person.
8. **Correspondence** – To receive and respond to any correspondence received prior to the meeting.
 - a) To consider the Chamber of Trade's request to support an expression of Interest in B4rN as a provider of hyper-fast gigabit broadband provision in Settle.
 - b) To consider the request by Foster Poor Close to allocate funds of £280 to a specific cause in Settle or accept and distribute themselves to a worthy cause.
9. **Planning**

19971/HH Proposed partial demolition of existing storage building single storey rear extension at Mount Pleasant, 51 Duke Street, Settle

19973/HH To construct single storey rear extension to provide kitchen dining room at 6 Mains View, Settle

19998/TCA Remove Elm tree and grind down roots and replace with a Rowan at 12 Delaney Court, Settle
10. **To receive items of information from the Clerk or Councillors and future agenda items**

Signed

R A Hill 12th December 2018
Clerk Settle Town Council, Town Hall
Market Place, Settle
BD24 9EJ 01729 823617
Website: www.settletowncouncil.org.uk

Email address: clerk@settletowncouncil.org.uk