

**Minutes of the Meeting of Settle Town Council at Settle Town Hall  
held on Monday 10th January 2022 at 7:00 pm.**

**Present:** Cllr Balsamini (Chair), Rymer (Deputy Town Mayor) Taylor, Yates, Lord and Ward

**Clerk:** Rebecca Hill      **Assistant Clerk:** Katie Dugdale      **NY Police:** Sergeant Paul Evans

**FTC2336: Casual Vacancy** To fill 1 Casual Vacancy by co-option.

**No applications were received prior to the meeting. Cllr Sean Curley has resigned to the Chair. Another vacancy will be notified to the electorate.**

**FTC2337: Apologies:** To record and approve reasons for absence.

**RESOLVED:** Apologies were received from Cllr Harrison and District Cllr Hull.

**FTC2338:** Code of Conduct **Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda.** **RESOLVED:** No interests were recorded.

**FTC2339: Police Report**

**RESOLVED:** That the monthly report was noted. Sergeant Paul Evans attended the meeting and provided an update of action taken by the Police relating to antisocial behaviour at the Town Hall entrance and Criminal damage and vandalism at Millennium Garden. Various measures are being used to address the antisocial behaviour of the 2 groups of young people. Names have been taken and parents have been spoken to. One offender has been interviewed and the Council were asked what they would like to happen next. Sergeant Evans emphasised the need to report any incident straight away and use the new system of reporting online rather than 101 telephone system.

<https://www.northyorkshire.police.uk/> then click on 'Report' and select what you want to report. Police presence in the Town will be increased.

*19:29 Sergeant Evans and Cllr Lord left the meeting*

**FTC2340: Minutes** To approve draft minutes of the meetings as a true record and approve recommendations from committee and steering groups.

Full Town Council Monday 6<sup>th</sup> December 2021

**RESOLVED:** Minutes for the Full Town Council meeting on the 6th of December were approved.

**FTC2341: To receive County & District Councillors' Report**

Cllr Hull sent an email stating that the Craven District Council Full Council meeting had to be cancelled for December 2021, and she had little to contribute. No apologies or report were received from District and County Cllr Staveley.

**FTC2342: Matters relating to District, County and Parish**

b) To consider live streaming Town Council meetings.

**RESOLVED:** After discussion it was decided that the Council would not live stream meetings.

c) Briefings from NYCC re North Yorkshire Reorganisation- to agree any representation to CDC or NYCC about Settle Town Council's interest in devolution of assets and services. **RESOLVED:** That a subcommittee of the Finance Committee be set up to work on a list of assets.

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*Cllr Lord returned to the meeting at 19:35 pm*

a) Youth Council. **Cllr. Lord agreed to bring a report to the next Full Council meeting on the 7th of February 2022**

*19:39 Cllr. Balsamini left the meeting and Cllr Rymer chaired the meeting.*

d) Settle Aid in Sickness beneficiaries. *19:45 Cllr. Balsamini returned to the meeting*  
The Clerk provided an update on the findings. After discussion it was **AGREED** that Cllrs. Balsamini, Taylor and Lord would be co-opted as trustees on to Settle Aid in Sickness and assist the remaining trustee with winding up the charity. **RESOLVED: That the Clerk would contact the trustee and update them.**

*Cllr. Balsamini took over as Chair for the meeting.*

**FTC2343: Planning**

a) **Applications** (applications advertised by the planning authority received prior to the meeting will be considered)

No applications were received prior to the meeting.

**b) Decisions**

**2021/23442/FUL** Replacement of existing building at Settle Coal, Gasworks Yard, Station Road, Settle. BD24 9AB. **Granted**

**2021/23347/FUL** Proposed pump track with external lighting. Millennium Garden, Settle. **Granted**  
The Clerk provided an update on the pump track site meeting with the contractor and project manager.

c) **Consultations Craven District Planning Policy There are four separate Supplementary Planning Document (SPD) consultations running now.**

**[1. Flood Risk & Water Management SPD - First Draft \(Regulation 12 Consultation\)](#)**

**[2. Green Infrastructure & Biodiversity SPD - First Draft \(Regulation 12 Consultation\)](#)**

**[3. Good Design SPD - Second Draft \(Regulation 13 Consultation\)](#)**

**[4. Rural Workers' Dwellings SPD - Second Draft \(Regulation 13 Consultation\)](#)**

**Closing date 1<sup>st</sup> February 2022**

It was **AGREED** that the Climate Change & Biodiversity Group would meet and look at the "Flood Risk & Water Management SPD" & "Green Infrastructure & Biodiversity SPD" in more detail.

**FTC2344: Finance**

a) To check the Market books and to receive the Market Report for December 2021.

**RESOLVED: The Market books were checked by Cllr Rymer and the Market report was noted.**

b) To approve accounts for payment and to note receipts for December and January to date.

**RESOLVED: That the payments and receipts were approved following inspection of December accounts by Cllr Rymer.**

December Receipts: £4298.25 Payments: £ 22563.27 (less transfers)

Up to 10th January receipts: £11.33 Payments: £2692.01

Bank Balances 31st December 2021: Community Account £ 4806.95BMM Account £50003.05

c) To receive the Annual Governance and Accountability Report from external auditors PKF

Littlejohn. **It was AGREED that the amended figures be submitted on to next year's report.**

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d) To seek approval to claim on the Council's insurance for the damaged shed at Millennium Garden. Insurance excess is £125 original purchase price £380.

**RESOLVED: That no claim would be made and that compensation from the offender be applied for via NYCC Police.**

e) To approve research into second-hand shipping containers for future storage requirements.

**RESOLVED: That this be approved and consider an alternative location to the Millennium Garden.**

f) To receive the first draft of the budget for 2022-23

**RESOLVED: That the precept of £114298 be requested from Craven District Council.**

g) To approve the purchase of a Beacon for the Queens Platinum Jubilee. **RESOLVED: That the Clerk would contact Victoria Hall, who are applying for funding of £10,000 to see if this can be part of the funding bid.**

**FTC2345: To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered).

a) White Rose Update – To approve the use of the Model letters to send to support the power to meet remotely being reinstated.

**RESOLVED: That these be approved and sent to Julian Smith and Kemi Badenoch Minister for Levelling Up Communities.**

*20:51 Cllr. Lord left the meeting.*

b) Craven District Council – change to solicitor role. **The information was noted.**

c) Law & Governance Bulletin 3/12/21 Importance of business continuity planning. **The information was noted as this agenda item was dealt with at the Administration & Staffing meeting prior to the Full Town Council meeting.**

*20:53 Cllr. Lord returned to the meeting.*

d) To receive a consultation and NALC briefing regarding burial authorities and groundwater and size of plots. **RESOLVED: That this agenda item be deferred to the Market & Services Committee**

e) Vibrant Settle seek permission to install the Flowerpot Man on Castlebergh Crag during the 2022 Flowerpot Festival. (mid-July to mid-September).

**RESOLVED: The Council have still not heard back from the BMC, and no one is allowed on the Crag until clearance is given about the safety of the crag. This item to be deferred until clear notification is received. The Clerk to chase up the BMC checks.**

**FTC2346: To approve the amended draft schedule of Council, Committee and working group membership, dates, and chair/vice chair appointments.**

Cllr. Taylor was appointed the Vice Chair of the Market & Services Committee

**FTC2347: Reports from Councillor's attending outside meetings or Events.**

**Cllr Taylor attended the Craven Land Trust meeting and gave an update highlighting the lack of support from Craven District Council.**

Cllr Balsamini couldn't attend the Chamber of Trade meeting.

**FTC2348: Future agenda items and Dates of next meetings.**

**RESOLVED: That the calendar of Meetings was approved. See appendix A for Calendar of meetings for 2022-23**

**Continued/**



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**FTC 2349** A resolution to exclude the press and public from the next agenda item was voted on and agreed.

**FTC2350:** An Item of emergency brought by the Chair from the Administration & Staffing meeting 10th January 2022. To discuss a complaint against a staff member from a Councillor.

*21:08 Member of staff left the room.*

**RESOLVED:** That Cllr. Balsamini would write a letter to the Councillor and confirm that the Council did not agree that there was a complaint to be upheld and offer mediation between the Councillor and staff member.

*Cllr Taylor left the meeting at 21:28 and returned at 21:30 pm*

*Member of staff returned to the meeting at 21:28 and the Chair notified the member of staff about the Council's decision.*

**The Meeting Closed at 21:35 p.m.**