

**MINUTES OF THE MEETING OF SETTLE TOWN COUNCIL HELD IN SETTLE TOWN HALL ON  
MONDAY, 4th APRIL 2022 AT 7pm**

**Present:** Cllr Rymer (DR) (Chair), Taylor (DT), Lord (JL), Ward (AW), Yates (PY) and Cotton (JC)

**Assistant Clerk:** Katie Dugdale

**Members of the Press / Public:** 3 members of the public were present

MINUTE REF	AGENDA ITEM	Action
01/2022	Casual Vacancies To fill 4 Casual Vacancies by co-option <b>RESOLVED: No applications were received prior to the meeting.</b>	
02/2022	Apologies To approve apologies and approve reasons for absence. <b>RESOLVED: No apologies received prior to the meeting. The letter from Cllr Yates and the resignation from Cllr. Balsamini were noted.</b>	
03/2022	<b>Code of Conduct - Localism Act 2011</b> - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. <b>RESOLVED: No interests were recorded.</b>	
04/2022	<b>Minutes of Meetings</b> To approve draft minutes as a true record. Full Council Meeting – 7 <sup>th</sup> March 2022 <b>RESOLVED: Minutes for the Full Town Council meeting on the 7th of March 2022 were approved.</b>	
05/2022	<i>Item moved g)</i> To receive a proposal for a bus shelter near/on Market Place. <b>RESOLVED: That Settle Town Council are happy to support ACE with investigating further a bus shelter on the Market Place.</b>	Clerk
06/2022	<b>Police Report</b> - Members to receive the monthly report. Cllr. Cotton provided a report regarding criminal damage to the telephone box behind the cenotaph. <b>RESOLVED: That the monthly report was noted. It was AGREED to contact the Police to ask for more information regarding the damage to the telephone box and to ask for confirmation of what police presence we have in Settle at the weekends.</b>	Clerk

07/2022	<p><b>Planning Applications</b> – Members to consider the following, including any received after the agenda had been published.</p> <p><b>a) Applications</b> (applications advertised by the planning authority received prior to the meeting will be considered).</p> <p><b>2022/23844/LBC</b> - Replacement of cellar window, repair &amp; redecoration of windows including upgrading of parting bead to include brush strip at 3 The Terrace, Duke Street, Settle, BD24 9AW. <b>RESOLVED: No objections.</b></p> <p><b>2022/23746/HH</b> - Single storey rear extension and reconfiguration of the existing patio area. Location: 4 Riverside View, Settle, BD24 9FP. <b>RESOLVED: No objections.</b></p> <p><b>b) Decisions</b></p> <p><b>2022/23682/FUL</b> Removal of lettering and projecting sign, masonry to be made good. Removal of ATM, replaced with matching masonry at Barclays Bank Plc, Duke Street, Settle, BD24 9DP. <b>GRANTED.</b></p> <p>Appeal Decision <b>Appeal Ref: APP/C2708/W/21/3282878</b> NatWest, Market Place, Settle, BD24 9EF. <b>The information was noted.</b></p> <p><b>2022/23656/CPL</b> - 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15, 17, 18, Town Head, Settle, BD24 9JB. <b>GRANTED.</b></p>	
08/2022	<p>To receive County &amp; District Councillors' Report</p> <p><b>No reports were received prior to the meeting and no apologies were received from Cllr Hull or Staveley. It was noted that County &amp; District Councillors reports from Cllr Staveley had been received recently at Langcliffe Parish Council. The information was noted.</b></p>	
08/2022	<p><i>Moved by chair</i></p> <p>g) Concern raised as to the lack of information being given to the Town Council from North Yorkshire County Council since the death of Cllr Welch. At this time of local governmental flux and the introduction of Integrated Care Boards in the NHS, it is essential that this Town Council has timely, detailed and accurate information from the current NYCC and thereafter the new NYC and the Bradford and Craven 'place' within the West Yorkshire IBC.</p> <p><b>RESOLVED: To invite NYCC to give a devolution update and to go ahead with a meeting once the May elections have been held.</b></p>	Clerk
09/2022	<p><b>Matters relating to District, County and Parish</b></p> <p>a) Youth Council - Youth Forum Proposal.</p> <p><b>RESOLVED: That this item be deferred to the Full Town Council meeting on 6th June 2022</b></p> <p>b) ARLA / highways road markings – arrange a date for Cllrs to attend a site meeting.</p> <p><b>RESOLVED: That Cllr. Taylor and the Clerk would meet with ARLA on 12th April 2022.</b></p> <p>c) To receive reports on blocked drains at Sowarth Industrial Estate.</p>	<p>JL</p> <p>DT</p> <p>Clerk</p>

	<p><b>RESOLVED: That NYCC be contacted to ask them to investigate the problem of flooding and to provide an update about what is happening.</b></p> <p>d) Queens Platinum Jubilee</p> <ul style="list-style-type: none"> <li>• Plaque for the jubilee tree - To approve a commemorative plaque and lettering and set a date for unveiling.</li> </ul> <p><b>RESOLVED: To get mock ups of the plaques and that this item be placed on the agenda on the Full Town Council meeting on 9th May.</b></p> <ul style="list-style-type: none"> <li>• Road Closures to approve closures for the Market Pace and Craven Terrace. <b>RESOLVED: That the two road closures requests be approved.</b></li> </ul> <p>e) Item moved by chair – see above</p> <p>f) Request that, as a matter of urgency, a working group be set up to work with the Town Clerk to gather, rationalise and inform the Town Council of all relevant information related to the new NY Unitary Authority and subsequent moves to Devolution and Double Devolution and how this will/could affect and relate to Town Council business.</p> <p><b>RESOLVED: That the Clerk investigate what interest there would be in setting up a group with neighbouring Councils, after the elections had taken place. And that subject to interest a date for a meeting be set inviting 2-3 representatives per Council including Clerks.</b></p> <p>g) Item moved by chair – see above</p>	<p>Asst Clerk</p> <p>Clerk</p> <p>Clerk</p>
10/2022	<p><b>Pump Track</b> To receive the final design, tree protection plan and schedule for relocation of shrubs and plants for approval.</p> <p><b>RESOLVED: That the final design drawings, tree protection plan and relocation of plants be approved.</b></p>	
11/2022	<p><b>Finance</b></p> <p>a) To check the Market books and to receive the Market Report for March 2022.</p> <p><b>RESOLVED: The Market books were checked by Cllr Rymer and the Market report was noted.</b></p> <p>b) To approve accounts for payment and to note receipts for March and April to date. <b>A query regarding a staff members wage relating to a tax code to be raised with the Clerk. RESOLVED: That the payments and receipts were approved following inspection of March accounts by Cllr Rymer.</b></p> <p><i>March Receipts: £2,524.16                      Payments: £13,699.66 (less transfers)</i>  <i>4th April Receipts: £272.00                      Payments: £5,063.89</i>  <i>Bank Balances 31st March 2022:</i>  <b>Community Account £ 7,025.29 BMM Account £30,004.71</b></p> <p>c) To receive a review from Cllrs of alternative banking arrangements.</p>	<p>Clerk</p> <p>Clerk</p>

	<p><b>RESOLVED: That the Clerk investigate the Co-op bank further and provide a comparison and report back to Full Town Council.</b></p> <p>d)To review alternative pension providers due to addition of charges.</p> <p><b>RESOLVED: That a comparison report be compiled and that this item be deferred to the Finance Committee.</b></p> <p>e) To receive the report from ‘Breakthrough Communications’ Social Media Heath Check results and approve a training/workshop for Settle Town Council staff and Councillors £175 + VAT. <b>The report was noted.</b></p> <p><b>RESOLVED: That the training / workshop and the cost of £175 + VAT be approved.</b></p>	<p>Clerk</p> <p>Cllrs</p> <p>Clerk</p>
12/2022	<p>Co-option of Cllr Cotton on to committees</p> <p><b>RESOLVED: That Cllr Cotton be co-opted on to the Market &amp; Services Committee, Allotments Committee and the Climate &amp; Biodiversity Group.</b></p>	JC
13/2022	<p>To receive and respond to correspondence (correspondence received after the advertised agenda will be considered).</p> <p>a) White Rose Update 18th March &amp; 25th March 2022. <b>The information was noted.</b></p> <p>b) Angels of Britannia Request for support for several initiatives to help support Ukrainians in Settle. <b>RESOLVED: To send a letter of support.</b></p> <p>c) Dementia forward 10th birthday invitation to St Johns 3:30-5:30 5th April 2022. <b>RESOLVED: that Cllr. Taylor would attend.</b></p> <p>d) Green Lane association information. <b>The information was noted.</b></p> <p>e) Request from Settle Rotary for a ShelterBox and fund-raising stall on the marketplace 9/10th April in front of the Shambles.</p> <p><b>RESOLVED: That permission be granted for Settle Rotary to have a stand on the marketplace and that Cllr Taylor would cone and sign the area.</b></p> <p><i>20:33 – Member of the public left the meeting.</i></p> <p>f) Mental Health and wellbeing meeting via Zoom Cllrs invitation.</p> <p><b>RESOLVED: That Cllr. Cotton would attend.</b></p> <p>g) Installation of Electric vehicle charging points in Ashfield car park. <b>The information was noted.</b></p> <p>h) Yorkshire Dales Guides – Race on Sunday 19th June. Requesting permission for the race to start on the marketplace. <b>RESOLVED: To defer this item to the Market &amp; Services Committee meeting on the 25th of April 2022 following request for further information.</b></p>	<p>DT</p> <p>DT</p> <p>JC</p> <p>Clerk</p>

	<p>i) Craven Community Land Trust – Settle Speaks - Presentation. <b>The information was noted.</b></p> <p>j) Settle Swimming Pool – registered as an asset of Community Value. The information was noted. <b>RESOLVED: To write to Craven District Council to follow up on Settle Town council request for 2 assets of community value that registration was applied for were, The Public Conveniences and the Cenotaph Grounds.</b></p> <p><i>20:44 Cllr. Lord left the meeting.</i></p>	Clerk
14/2022	<p><b>Future Agenda Items and Dates of next meetings:</b></p> <p>Allotments Committee Meeting 25th April 2022 at 7 p.m.</p> <p>Market &amp; Services Committee Meeting 25th April 2022 at 8 p.m.</p> <p>Full Town Council Meeting 9th May 2022 at 7 p.m.</p> <p>Annual Parish Meeting 23<sup>rd</sup> May 2022</p> <p><i>20:45 Cllr. Lord returned to the meeting.</i></p> <p><b>Arrangements dates of the meetings were noted.</b></p> <p><b>Future Agenda Items: Fines on the Marketplace.</b></p> <p><b>Standing item for Cllrs to report back on meetings, training or forthcoming events.</b></p> <p><b>Arrangements for appointments to see Clerk</b></p> <p><i>The meeting closed at 20:48pm</i></p>	