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**Minutes of the Meeting of Settle Town Council at Settle Town Hall  
held on Monday 7th March 2022 at 7:00 pm.**

**Present:** Cllr Balsamini (Chair), Rymer (Deputy Town Mayor), Taylor, Lord, Ward, Yates and Cotton

**Clerk:** Rebecca Hill      **Assistant Clerk:** Katie Dugdale

**FTC2368: Casual Vacancy** To fill 4 Casual Vacancies by co-option.

**RESOLVED: That Jane Cotton be co-opted and duly signed her declaration of acceptance of office.**

**FTC2369: Apologies:** To record and approve reasons for absence.

**RESOLVED: Cllr Wendy Hull**

**FTC2370:** Code of Conduct Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda. **RESOLVED: No interests were recorded.**

**FTC2371:** Police Report. **RESOLVED: That the monthly report was noted.**

**FTC2372: Minutes**

**To approve draft minutes of the meetings as a true record and approve recommendations from committee and steering groups.**

Full Town Council Monday 7<sup>th</sup> February 2022

**RESOLVED: Minutes for the Full Town Council meeting on the 7th of February 2022 were approved.**

**FTC2373: To receive County & District Councillors' Report**

Cllr Hull sent an email update that the Craven District Council budget for 2022/23 has now been approved, as well as a £50,000 investment to utilise B4RN fibre connection to the Langcliffe Quarry development site (Hoffman Kiln). The electric vehicle charging points in Ashfield car park going live this month and the boundary consultations was also noted. No apologies or report were received from District and County Cllr Staveley.

**FTC2374: Matters relating to District, County and Parish**

a) Youth Council report from Cllr Lord. **Cllr Lord asked for this item be placed on the agenda at the next Council meeting on the 4<sup>th</sup> of April 2022.**

b) Local government reorganisation.

**The Clerk provided an update from the meeting recently attended. RESOLVED: To contact all Parish Councils in the local area to suggest a meeting with Paul Shevlin to discuss the local government reorganisation. A task and finish group will be set up after the election to form a list of assets and services the Town Council would consider expressing an interest in taking over.**

c) ARLA / Highways Road markings.

**RESOLVED: To arrange a site meeting to explore the issues raised and that this item be deferred to the Full Town Council meeting on the 4<sup>th</sup> of April 2022.**

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d) Christmas Light Switch on Debrief. The information was noted. **RESOLVED: To book a band for this year's switch on event and to form a community working party to aid with the event Chamber of Trade or Settle Community Business hub to be approached to ask if they would support the local businesses and take on the installation and removal of the business Christmas trees.**  
**Resolved: That these were noted and ask for**

e) Receive the Chamber of Trade Minutes and approve any actions required.  
**Resolved: That these were noted Cllr Cotton asked for a copy as a newly co-opted member.**

*19:50 Cllr. Taylor left the meeting. 19.51 Cllr Taylor returned to the meeting.*

f) Queen's Platinum Jubilee Tree – Item of emergency brought by the Chair  
**It was AGREED that the agreed Golden Willow Jubilee tree would be planted at the earliest opportunity and that a plaque unveiling ceremony be undertaken during the jubilee weekend.**  
*19:54 Cllr. Balsamini left the meeting and Cllr Rymer chaired the meeting.*

**FTC2375: Pump Track – to receive any updates or agree any further action as required**  
**The Clerk provided an update on the S106 monies. The information was noted.**  
*20:01 Cllr. Balsamini returned and chaired the meeting.*

**FTC2376: Planning**

**a) Applications** (applications advertised by the planning authority received prior to the meeting will be considered)

**2022/23803/TPO** 2 No. Sycamores - reduce by 20% and re-shape at 30 Kings Mill Lane, Settle, North Yorkshire, BD24 9FD. **RESOLVED: No objection**

**2022/23807/CND** Application to discharge condition no.6 (Maintenance Access) on planning permission reference: 2021/23347/FUL. Millennium Garden, Kirkgate, Settle. BD24 9BP  
**RESOLVED: No objection**

**b) Decisions.**

**2022/23634/LBC** Replacement of telecommunication aerials to external corners of building and supplementary cable routing to host improved public Wi-Fi at Town Hall, Market Place, Settle, BD24 9EJ. **Granted**

**2021/22767/HH** Removal of existing concrete sectional garage and building of stone-built garage at 6 Railway Cottages, Station Road, Settle, BD24 9BJ **Granted**

**2021/23383/HH** Alterations to utility/store; demolition of pergola over parking space and new pergola/parking space in altered position. Effie's Cottage, 3 Commercial Street, Settle, BD24 9HP  
**Granted**

**Continued/**

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**FTC2377: Finance**

a) To check the Market books and to receive the Market Report for February 2022.

**RESOLVED: The Market books were checked by Cllr Taylor and the Market report was noted.**

b) To approve accounts for payment and to note receipts for February and March to date.

**RESOLVED: That the payments and receipts were approved following inspection of February accounts by Cllr Taylor.**

February Receipts: 10,856.00

Payments: 11,668.86 (less transfers)

Up to 7th March receipts: 196.00

Payments: 941.94

Bank Balances 28<sup>th</sup> February 2022: Community Account £ 13,202.45 BMM Account 35,003.05

c) HSBC account changed to no free banking account. Fees incurred on cheques and cash – Review banking arrangements. **RESOLVED: To explore other banking providers, Cllrs to review and compare Unity Trust and Co-operative banking charges compared to HSBC. The Clerk will circulate the information required and latest bank statements. Clerk to contact YLCA to raise concerns about that change in bank charges that parish councils are facing, to receive advice or raise as an issue with NALC.**

d) Additional fees incurred from Smart Pension review auto enrolment provider.

**RESOLVED: To explore other auto enrolment providers and report back to the Admin and Staffing meeting on 4<sup>th</sup> April 2022 at 6:30 p.m.**

e) Funeral remuneration to Clerk / Assistant Clerk outside of normal activities.

**RESOLVED: That the funeral remuneration fee continue and that the Clerk & Assistant Clerks contracts and job descriptions are updated to reflect this.**

f) To receive notification from YLCA about the JNC new rate of pay award 1<sup>st</sup> April 2021.

**The information was noted and back pay to be awarded once calculated.**

**FTC2378: To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered).

a) White Rose Update 11<sup>th</sup> & 25<sup>th</sup> February and 4<sup>th</sup> March. **The information was noted.**

b) Levelling up the UK. **The information was noted.**

c) Receive report from Treetops and approve works and associated costs.

**RESOLVED: That the works be carried out to the 2 trees at Castlebergh and the cost of £315 + VAT be approved.**

d) Request from Cllr. Taylor to attend the YLCA remote conference. Cost £40.00.

**RESOLVED: That Cllr. Taylor be granted permission to attend the YLCA remote conference and the cost of £40.00 be approved.**

e) Waste Bin collection – School hill.

**RESOLVED: That the Clerk arrange a meeting with waste management, at Craven District Council, to discuss a solution.**

f) Cenotaph railings and fountain on the marketplace.

**RESOLVED: To explore funding for refixing part of the railings at the cenotaph.**

g) Email regarding flying the Ukraine flag on Castlebergh.

**RESOLVED: That the Council were supported by NALC and other local authorities and stood by their decision following many requests and support from members of Settle parish.**

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**FTC2379:** Reports from Councillor's attending outside meetings or Events.

**Cllr Cotton provided a brief update on the progress of Craven Community Land Trust who are exploring a piece of land in Skipton to provide affordable rents.**

**Cllr Cotton also gave an update on the Ukrainian event at Settle Victoria Hall raising £6.5 K.**

**FTC2380:** Future agenda items.

**RESOLVED: That the following items be future agenda items –**

**Youth Forum proposal,**

**Co-option of Cllr Cotton on to committees**

**Blocked drains at Sowarth Industrial Estate**

**Review of Flag Policy and Protocol**

**FTC2381:** Dates of next meetings. Administration & Staffing Meeting 4th April 2022 at 6.30 p.m.

Full Town Council 4th April 2022 at 7 p.m., Allotments Committee Meeting 25th April 2022 at 7 p.m.

Market & Services Committee Meeting 25th April 2022 at 8 p.m.

*The Meeting Closed at 20:48 p.m.*