

Town Council Meeting
9th May 2022



Settle
TOWN COUNCIL

Welcome & Introductions



Cllr. Debi Rymer
Deputy Town Mayor



Cllr. Joe Lord



Cllr. David Taylor

Councillors



Cllr. Jane Cotton



Cllr. Andrea Ward

Newly Appointed Cllrs

*** Barry White**

*** Mike Rose**

Agenda Item 1



Election of Chairman/Town Mayor and receive the Town Mayor's Declaration of Acceptance of Office

Election the Deputy Chairman/Deputy Town Mayor and receive their Declaration of Office.

Agenda Item 2



To resolve to permit any Councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council.

Public Participation



Up to 15 minutes is set aside for members of the public to ask questions, comment or raise an item for the Council to consider at a future date.

If you wish to speak at this point, please raise your hand and state your name.

Once public participation is over the main Town Council meeting begins. No further comments during the meeting itself will be allowed unless resolved by a vote of the Council.

Agenda Item 3 – Vacancies



Vacancies – To fill 4 Ordinary Vacancies by co-option

Agenda Item 4 – Apologies



- To approve apologies and approve reasons for absence.

Agenda item 5 – Code of Conduct



Code of Conduct

Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

Agenda Item 6 - Minutes



Minutes To approve draft minutes of the meetings as a true record.

Full Town Council [Monday 4th April 2022](#)

Agenda item 7 – Police Report



We have had 60 incidents reported to the Police in Settle between 03.04.22 & 07.05.22. Reports include – General Admin from other Police force, General Admin/safeguarding from other agencies, abandon calls, Absconder, Highway disruption – Cows on road / Oil spillage / Civil parking, Lost/found property, General Admin – Patrols, RTC - 2 Vehicle – Market Place – non injury, ASB Personal, civil dispute, Theft of milk – High Street, Fuel Theft – Church Street

03.04.22 – Criminal Damage to phone box – Northfields

05.04.22 – Suspicious Circumstances – Van parked at Sowarth Industrial Estate – checked in order

07.04.22 – Crime sexual

11.04.22 - ASB Nuisance neighbour

11.04.22 & 26.04.22 – Crime Violence

12.04.22 - Concern for safety/welfare – Joint partnership working

11.04.22 - Missing Person – found safe & well

18.04.22 – RTC - Single Vehicle – A65 non injury

Agenda item 7 – Police Report



19.04.22 & 22.04.22 - ASB Nuisance/Civil

20.04.22 - Concern for safety/welfare – Youths on Train line – area searched no gain

22.04.22 - Criminal damage to parked vehicle Castle Hill

24.04.22 – Suspicious circumstance – drunken males – Duke Street – area searched no gain

29.04.22 – RTC – 2 vehicles - Whitefriars – non injury

01.05.22 – Suspect males & vehicle - Settle farm – wrong turn

03.05.22 - Highway Obstruction – reported

04.05.22 – Criminal Damage – Trolley into car - Booths

05.05.22 – Crime Fraud – HMRC scam & bank card

05.05.22 - Harassment

06.05.22 – Suspect females – Town Head – area searched no gain

Agenda Item 6 - Planning



a) Applications (applications advertised by the planning authority received prior to the meeting will be considered)

2022/23959/HH Insertion of windows into existing openings repair to door and insertion of two roof lights into existing potting she/ summerhouse (part retrospective) at 8 Chapel Street Settle BD24 9HS.

2022/23919/HH Addition of porch to front elevation and wrap around ground floor extension to rear and side elevation at 82 Mill Close Settle BD24 9BX.

2022/24001/HH Proposal: Single storey extension to rear to form garden room with mono pitch slate roof containing 1 roof light Location: 4 Cragdale, Settle, BD24 9HX,

2022/23850/FUL Proposed three 1 bedroom shared ownership flats and 3 commercial spaces Location: Ashfield Toilets, Kirkgate, Settle, BD24 9DZ, [Ashfield folder](#)

Agenda Item 8 - Planning



b) Decisions

2022/23746/HH Single storey rear extension and reconfiguration of the existing patio area at 4 Riverside View, Settle, BD24 9FP

2022/23803/TPO 2 No. Sycamores - reduce by 20% and re-shape at 30 Kings Mill Lane, Settle, North Yorkshire, BD24 9FD,

To receive newly elected County Councillors' Report.

Langcliffe Parish Council – Apr22 Report from [District Cllr](#)

Langcliffe Parish Council – Apr22 Report from [County Cllr](#)

Agenda item 10 – Matters relating to District, County & Parish



- a. **Highways road markings Sowarth Ind Estate** – Receive an update from Cllr Taylor from the site meeting and consider a response to a request for support for the [traffic measures](#) requested.

- b. **Queens Platinum Jubilee**
Plaque for the jubilee tree - To approve a commemorative plaque and lettering and approve the date on Thursday 2nd June and approve Cllr attendance to unveil the plaque. [Plaque mock ups](#)
Beacon Lighting - to approve cost of building a beacon or to purchase and confirm arrangements for Cllrs and Handyman to light the beacon.

Agenda item 10 – Matters relating to District, County & Parish



c. To approve the Annual Parish Meeting date of 23rd May 2022 at 6:00 p.m.

d. Chamber of Trade Minutes – to receive and consider a response.

[COT Minutes](#)

Agenda item 10 – Matters relating to District, County & Parish



e. Assets of Community Value -Right to Bid - To receive the response from District Council Officer (K Senior) relating to the applications from Settle Town Council relating to Whitefriars Public conveniences and the Cenotaph Grounds.

The Cenotaph site was approved and is on our register however the draft recommendation to list the Public Conveniences at Whitefriars was not supported by Cllrs so a Member Panel will be established consisting of the relevant Ward Member(s) and the Lead Member for Working with Communities to determine whether or not land or buildings are listed as "Assets of Community Value" in accordance with the Legislation and Operational Guidelines.

Agenda item 11 – Pump Track



- a) To receive and approve any amendments to the draft design for the entrance information sign. Sign

- b) To receive and consider responses from the [Youth Shelter consultation](#) and approve the purchase and installation of the shelter. Report to be received at the meeting.

- c) Consider any other matters arising requiring an immediate decision relating to the pump track, including arrangements for the Opening Event

Agenda item 11 – Pump Track



Sponsored Riders

- * Demo's / Stunts
- * Ask Conservefor
- * Extreme mountain bike show
- * Chris Akrigg

Competition

- * Timed laps
- * Fastest / Slowest Laps
- * Money goes toward new shelter or a charity

Guest List

Photography

Cutting Ribbon – Who?

Opening Event

Giveaways / Raffle

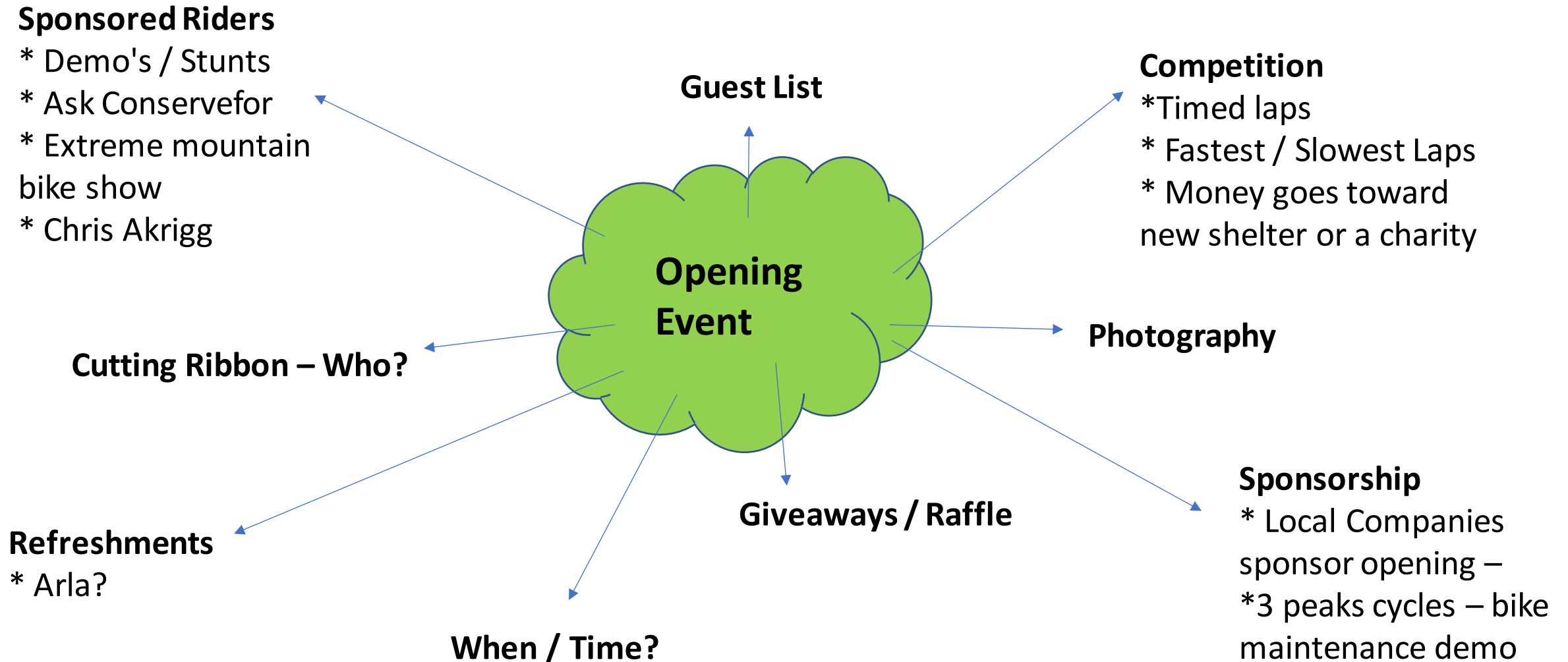
Sponsorship

- * Local Companies sponsor opening –
- * 3 peaks cycles – bike maintenance demo

Refreshments

- * Arla?

When / Time?



Agenda Item 12- Finance



a) To check the Market books and to receive the Market Report for April 2022.

****Market report on following slide****

DATES	MAIN MARKET	No.	CASUAL	No.	TOTAL	INV	GRAND TOTAL	COMMENTS		
05/04/22	£131.50	6	£41.00	2	£172.50	£23.50	£196.00	Dull, rainy and dank		
12/04/22	£200.00	10	£23.50	1	£223.50	£48.50	£272.00	Mild but dry start		
19/04/22	£206.00	11	£88.00	4	£294.00	£48.50	£342.50	Cold but sunny		
26/04/22	£298.00	14	£142.50	6	£440.50	£48.50	£489.00	Dry, bright and mild		
									Compare previous year - 2021	Compare year before – 2020
Monthly Totals:	£835.50		£295.00		£1130.50	£169.00	£1299.50		£763.50	NIL

SUPERINTENDENTS COMMENTS:

05/04 – poor forecast leads to poor attendance

12/04 – forecast for heavy rain keeps several away.

Two traders left after two strong gusts of wind (not forecast) damaged stock and gazebo.

19/04 – parked vehicle YB11WXT issued parking notice – still in situ at 9am!

On Easter Saturday, MS visited Kendal market. For a large “market town” of a similar size to Skipton on a fine holiday weekend the market of only 4 stalls was very poor! By comparison, Settle regularly attracts numbers in the high teens on good weather days

Agenda Item 12 – Finance cont



- b) To approve accounts for payment and to note receipts for April and Payments & Receipts May to date.

- c) To receive the year end accounts and final bank reconciliation.

- d) To receive the internal auditors report.

Agenda Item 12 – Finance cont



e) To review the annual insurance policy and approve for 1-3 years based on comparative quotes if received.

Company B Quote

Company C quote not received

Agenda Item 13



To review the Councils Standing Orders

Agenda Item 14



General Power of Competence

To resolve that Settle Town Council is eligible to exercise the general power of competence.

After review of the GPC eligibility criteria - Settle Town Council does not have sufficient numbers of elected councillors due to rounding up.

Agenda Item 15



To appoint Statutory and other Standing Committees and working groups, elect a chairman and approve membership for each committee.

Table of committee members

Committees Market & Services, Allotments, Recreation & Environment, Administration & Staffing and Finance.

Sub Committees of Recreation and Environment.

Climate Change and Biodiversity and Christmas Lights

Working Groups (with a limited term – task and finish)

North Yorkshire Devolution, Pump Track Steering group and Castlebergh Crag Steering Group.

Agenda Item 16



To review the appointment of members on outside bodies.

See circulated [table](#)

Agenda Item 17



Subscriptions and Licences - To consider the payment of subscriptions and licences:

Yorkshire Local Councils Associations £742

NABMA £394

Society of Local Council Clerks £441

National Allotment Society £66

Institute of Cemetery Crematorium Management ICO £95

Payroll Manager £90

Parish Online Mapping £81

Software Scribe accounting software £561

Microsoft office 365 £ 799.80 (consider an increase by 3 more licences to cover all staff) £136.80 = £936.60 +VAT

Agenda Item 18



Assets - To receive a list of [Deeds and the Asset Register](#) of Equipment and possessions in the Custody of the Council.

Agenda Item 19 – Correspondence



To receive and respond to correspondence (correspondence received after the advertised agenda will be considered).

- a. White Rose Update 14th and 29th April & 6th May 2022
- b. Invitation to the Chair to Giggleswick Speech Day 28 May 2022.
- c. Invitation to Yorkshire Day from Keighley Town Council cost £55 per person
- d. Notice of Water Cycle Challenge Charity Cycle Event 2nd July 2022.

Agenda Item 19 – Correspondence



- e. To consider a response to an email from the former Chair relating to an expression of dissatisfaction.
- f. Request for permission to have a pop-up stall on the Market Place on Friday 24th June 2022.
- g. Request for the Town Council to make a flowerpot display for the Festival.
- h. To receive Yorkshire Local Council Association advice received 26th April 2022 relating to District Councillor Staveley's request for a public apology in order to reengage with Settle Town Council.
- i. To receive the new bus timetable Settle To Malham.

Agenda Items 20



Dates of next meetings:

To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

[List of meetings circulated](#)

Annual Parish Meeting 23rd May 2022

Future Agenda Items- To consider items for future agenda.