

Town Council Meeting
4th July 2022



Settle
TOWN COUNCIL

Welcome & Introductions



Cllr. Debi Rymer
Town Mayor



Cllr. Joe Lord
Deputy Town Mayor



Cllr. David Taylor



Cllr. Jane Cotton



Cllr. Mike Rose



Cllr. Barry White

Public Participation



Up to 15 minutes is set aside for members of the public to ask questions, comment or raise an item for the Council to consider at a future date.

If you wish to speak at this point, please raise your hand and state your name.

Once public participation is over the main Town Council meeting begins. No further comments during the meeting itself will be allowed unless resolved by a vote of the Council.

Agenda Item 1 – Vacancies



Vacancies – To fill 5 Vacancies by co-option

Agenda Item 2 – Apologies



- To approve apologies and approve reasons for absence.

Agenda item 3 – Code of Conduct



Code of Conduct

Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

Agenda Item 4 - Minutes



Minutes To approve draft minutes of the meetings as a true record.

Full Town Council – [Monday 6th June 2022](#)

Agenda item 5 – Police Report



61 incidents reported to the Police in Settle between 05.06.22 & 01.07.22. Reports include – General Admin from other Police force, General Admin from other agencies, Safeguarding, Civil dispute, Abandon Calls, Lost Property, Member of public patrols, Highway disruption – HGV Low Bridge, Concern for welfare – Ambulance dealt,

06./08/09.06.22 – Concern for safety/welfare – Joint partnership working

07.06.22 – Crime Theft – Milk & Orange juice – High Street

03.06.22 – ASB Nuisance Youths – Castle Hill

07.06.22 - ASB Personal – Castle Hill

08.06.22 – Crime sexual

11.06.22 – Road Related Offence – suspect OPL – Church Street

15.06.22 & 22.06.22 – Missing person – found safe & well

19/22/24/25.06.22 - Concern for safety/welfare – Joint partnership working

20.06.22 – Theft of money – The Sidings

20.06.22 & 23.06.22 – Theft – Co-op Garage

20.06.22 – Domestic Incident

22.06.22 – Suspect male – Cheapside

23.06.22 – Suspect persons Northfields – area searched no gain

28.06.22 – Crime Violence

Agenda Item 6 - Planning



a) Applications (applications advertised by the planning authority received prior to the meeting will be considered)

a) 2022/24118/FUL - Retrospective change of use from Bed and Breakfast (Class C1) to Dwelling (Class C3). 5 Penyghent View, Church Street, Settle. BD24 9JJ.

2022/23918/HH - Single storey lean to garden room extension at Maple House, Brockhole Lane, Settle, BD24 9RF.

2022/24099/HH - Single storey extension & conversion of garage to bedroom 2, Austwick Close, Settle. BD24 9FE.

2022/24158/LBC Internal alterations and replacement of windows and door to rear of house at Pen Cottage, 10 Constitution Hill, Settle, BD24 9ER.

Agenda Item 6 - Planning



b) Decisions

2022/23939/HH. Installation of 16 solar panels to three roof areas. Sheepleas, Duke Street, Settle, BD24 9AN

2022/23959/HH Insertion of window into existing openings, repair to existing door & insertion of two rooflights into existing summer house, (part retrospective) 8, Chapel Street, Settle. BD24 9HS.

2022/24001/HH Single storey extension to rear to form garden room & replacement of 2 first floor windows 4, Cragdale, Settle. BD24 9HX.

2022/24020/FUL Removal of existing flat roof and formation of pitched roof to enable a first floor to be created at Office South Of Cragdale Cottage, Chapel Square, Settle, BD24 9RH

Agenda Item 7 County and District Councillors Reports



To receive County & District Councillors' Report.

No reports received prior to the meeting.

Agenda item 8 – Matters relating to District, County & Parish



Matters relating to District, County and Parish

- a) Craven District Council – hanging basket trees.

- b) 20's Plenty request for County Cllr Staveley to attend a zoom meeting to represent Settle Ward and to note the presentation received.

Agenda item 9 – Pump Track



a) To receive an update regarding works completed and to discuss and approve any actions relating to the opening event 16th July 11-2p.m.

- * Budget to be approved for the purchase of refreshments – suggestion of £150-£200

- * Staffing / Helpers at the event

- * Takings from the bouncy castle – suggestion of 60/40% split -R A and PLI to school and c.c. Council

- * Expenses for a pro-rider

- * Disclaimer form

- * Opening of the facility

Agenda Item 9 – Pump Track



b) To receive the ENW quote for electricity supply and connection, to seek approval to apply for funding from NY Police Community Fund and explore the PWLB.

Agenda Item 10- Finance



a) To check the Market books and to receive the Market Report for June 2022.

****Market report on following slide****

DATES	MAIN MARKET	No.	CASUAL	No.	TOTAL	INV	GRAND TOTAL	COMMENTS		
07/06/22	£329.50	14	£66.00	3	£361.00	£23.50	£419.00	Fine and dry		
14/06/22	£283.00	14	£89.50	4	£372.50	£48.50	£421.00	Fine and dry again.		
21/06/22	£331.00	16	£89.50	4	£420.50	£48.50	£469.00	Warm and sunny!		
28/06/22	£318.50	15	£64.50	3	£383.00	£48.50	£431.50	Dry start, breezy, rain forecast		
									Compare previous year - 2021	Compare year before – 2020
Monthly Totals:	£1262.00		£309.50		£1537.00	£169.00	£1740.50		£2414.50	NIL

SUPERINTENDENTS COMMENTS:

07/06 – one trader overcharged in error by £11.00. To be credited on next attendance. (21/06/22)

Another tenant of Town Hall has objected to some traders using the downstairs toilet. Notices appear stating “women only”. MS requests council provide guidance.

14/06 – parked vehicle LP71JKN causing obstruction. One trader allowed half rent due to smaller stall. Penalty notice issued. (and paid!)

28/06 – STC councilors stand offering advice and information.

Agenda Item 10 – Finance cont



b) To approve the accounts – June payments and receipts
Payments & Receipts for July to date.

c) Report on Q1 Actual spend against budget.

N.B. Allotment payments received in March 2022 not showing against total figures for Q1 £528

Invoice for Gigg PC contribution also not included.

Agenda Item 10 – Finance cont



d) To consider a contribution towards the cost of paint for the Gallery on the green phone box £141.24 (not Inc VAT)

e) To discuss the Scribe Allotment software package cost.

[Notes](#) [Proposal](#)

f) To receive an update on the Council's Insurance [policy](#) [schedule](#) and consider adding any [new items for cover](#).

Agenda Item 11 – Settle Away Day



To receive an update from Cllrs Rose and White.

[Draft Programme](#)

Agenda Item 12 Correspondence



To receive and respond to correspondence (correspondence received after the advertised agenda will be considered).

- a. Complaint received regarding Market Traders using the Toilets in the Town Hall.
- b. YLCA - White Rose Updates 24th June 1st July 2022 and Training Programme
- c. Yorkshire Dales National Park Local Plan
- d. Request for a Market Stall from Age UK – [Market Superintendent comments](#)
- e. To consider a Pride Event in Settle.

Agenda Item 12 Correspondence



- f. To receive the response from CDC planning relating to Anley Crag Hoarding.
- g. SSE electricity contract confirmation and rates and renewal terms.
- h. Pat Testing reminder.
- i. Response from North Yorkshire Street Lighting re LP72 Croft Cottage removal of cut out Box and wiring.
- j. Set a date for the presentation from Alan Walker Airedale Hospital NHS Foundation Trust.

Agenda Item 13 – Christmas Lights



a) To appoint a contractor for this year's Christmas Lights display.

Light Quotes

b) To set up the committee and set a date.

Agenda Item 14 – Press



- a) Community News – to decide on the content for the next edition of the Community News.

- b) Social Media – to rebook the Social Media training – 22nd July or any Friday in August.

Agenda Item 15



Councillors reports on outside meetings or events attended, training requirements and recruitment of Councillors.

Agenda Item 16 - Meetings and Future Agenda Items



Dates of next meetings:

Allotments Committee meeting – 25th July 2022

Full Town Council – 1st August 2022

Future Agenda Items - To consider items for future agenda.